



Allied Health - Job Description
Certified Nursing Assistant (CNA) Program Instructor

Minimum Qualifications:

- Technical Certificate – Practical Nursing, (Registered Nurse is preferred).
- Unencumbered nursing license (PN or RN).
- 1 year experience in a long-term care setting (2 years of experience is preferred).
- Ability to pass drug screen and criminal background check.

Position Responsibilities:

- Meet all job responsibilities for instructor as outlined in the UAEACC Employee Handbook;
- Administer the philosophy, objectives, and guidelines of the program as outlined by the OLTC NA Training Program Regulations;
- Perform lecture and clinicals as outlined in the CNA curriculum;
- Provide direct supervision of students in lab and clinical settings;
- Maintain equipment and supply inventory;
- Assist with budget development and requests;
- Perform written evaluations of students for class, clinical, and overall program review;
- Assist with record keeping of student and program requirements;
- Assist in obtaining clinical sites and performing appropriate documentation for utilization;
- Assist with ensuring compliance with OLTC NA Training Regulations and site surveys;
- Assist in curriculum development and schedule development for the program;
- Ensure clear and professional communication with all departments of UAEACC and industry partners;
- Assist with recruitment and marketing for this program and all of Allied Health.
- Perform other duties as assigned within scope of practice, institutional needs, and regulation of state entities.

Work Schedule:

- 10.5-month faculty position.
- 35 hours per week.
 - Schedule can be adjusted each semester to meet program and instructor needs while ensuring compliance with OLTC NA Training Regulations.

Salary:

- \$54,000 - \$57,889, based upon education and experience.

What We Offer:

A generous benefits package with 100% health insurance paid for employee. Family coverage, dental, and vision insurance offered for an additional premium. Paid life insurance and long-term disability insurance, tuition waivers for employees and their families, a healthcare spending account, catastrophic leave bank, and paid maternity or parental leave. UA-EACC offers a choice of 2 retirement plans: Fidelity and TIAA (employee contribution 5%; UA-EACC contribution 10%). Eight hours sick leave per month.

Please submit an UA-EACC application, resume, and CV with three work references, and transcript(s) via the following website: <https://www.eacc.edu/employment> or remit to: UA-EACC Personnel Office, 1700 Newcastle Road, Forrest City, AR 72335. A background check will be conducted prior to employment.

For more information about UA-EACC, visit our website at www.eacc.edu. Review of applications will begin immediately and continue until the positions are filled. A background check will be conducted.

