



# **Nursing & EMT Pathway Coordinator and Success Navigator**

## **Job Description**

### **Requirements:**

- Must possess an active and unencumbered LPN or RN license in Arkansas.
- BSN required (Master's preferred)
- Have a minimum of 3-5 years of experience in a skilled nursing facility (nursing home), hospital, home health, or hospice setting.
- CPR Certified
- Immunization requirements match that of the student (this would be for need in a clinical setting)
- Must pass a criminal background check and drug screen.
- Complete the state-required Mandated Reporter each year.

### **Schedule:**

- Monday – Friday; 8:00A – 4:30P
- 12-month Position
- If assisting instructors during a clinical rotation, the schedule would then mirror that of the rotation needs.

### **The Following Duties Would Apply:**

- Assist the Dean, Directors, and Leads in creating and developing program curriculum.
- Develop more pathways within current pathways to increase student credential earnings.
- Ensure that the most efficient pathways are being utilized by students through advising.
- Meet with students in groups regarding education opportunities beyond their current pathway.
- Meet with students one-on-one regarding tutoring needs.
- Meet with student one-on-one to discuss educational goals and mapping out that pathway to fit the needs of the student.
- Act as a liaison between students and personnel at our various articulation agreement institutions.
- Work towards increasing the articulation agreements within all Allied Health programs.
- Perform other duties as assigned.
- Collect and Input data for grant purposes.

- This is a grant funded position.

**Salary:** \$45,760.00 to \$48,620.00, DOE

Please submit an UAEACC application, cover letter, resume' and transcript(s) to UAEACC Office of Human Resources, 1700 Newcastle Rd, Forrest City, AR 72335, via email to [humanresources@eacc.edu](mailto:humanresources@eacc.edu), or complete an online employment application located at [www.eacc.edu/employment](http://www.eacc.edu/employment). Review of applications will begin immediately and continue until the position is posted. UAEACC offers all full time employee a generous benefits and leave package.