



## **Part-time Clinical Instructor Practical Nursing Job Description**

### **Requirements:**

- Must possess an active and unencumbered LPN or RN license in Arkansas.
- Have minimum one to two years of experience in a skilled nursing facility, hospital, or home health setting.
- CPR certified.
- Immunization requirements match that of the student (this is for clinical purposes *only*.)
- All instructors must pass a criminal background check and drug screen.
- Complete the state-required Mandated Reporter each year.

### **Schedule:**

- There is no set schedule – days vary depending on current program needs.
- Official clinical days are Mondays and Tuesdays for Adult Practical Nursing; Wednesdays and Thursdays for High School Practical Nursing;
  - Time will vary depending on site.

### **PN Part time Clinical Instructor will assist with the following duties:**

- Lab set-up for skills demonstration and check-offs;
- Help with inventory of items for upcoming budget needs;
- Gathering paperwork needed for check-offs and clinicals;
- Observe and grade students during check-offs;
- Supervise students during skills practice (where applicable);
- Travel to clinical sites to monitor students;
- Supervise and guide students during various clinical rotations throughout the year;
- Hold pre-conference and post-conference with each clinical rotation;
- Evaluate and grade students based on clinical performance and clinical assignments (i.e., concept maps, drug cards, etc.);
- Participate in Simulation where applicable;
- Participate in program development to continue program progression;
- Perform other duties as assigned within scope.