

Instructional Designer

East Arkansas Community College is seeking highly qualified applicants for the position of Instructional Designer. Housed within Academic Affairs, the Instructional Designer will work with instructors, staff, and students to assist in the development of technology-driven supports and resources that promote the institution's mission and strategic plan. This is a 12-month, full-time, permanent professional position that will provide support in the use of technology, instructional design consultation, and collaboration across academic and student success divisions.

Duties and Responsibilities:

- Provide high-level, focused academic instructional design consulting and guidance to instructors in order to collaboratively create effective learning environments;
- Assist instructors in developing technology-driven instructional delivery capacities and help create supplemental resources, which will include supports for face-to-face, online, and hybrid/flexible classrooms;
- Engage in review of the institution's standardized syllabus template, course curricula formatting, and course assessment processes and offer recommendations for enhancement;
- Support the student learning outcomes on the institutional, discipline, and course level;
- Collaborate with the college's Blackboard Administrator to improve the functioning of the Learning Management System, including the review of course shells and the implementation of the Exemplary Course program or similar quality assurance rubric;
- Consult with student success personnel to collaborate and incorporate technology in the delivery of supportive services;
- Inform academic leadership of emerging trends in instructional technology, technological advancements and curricular models, engage in regularly scheduled needs assessments, and provide input and recommendations for improvements;
- Confer with the institution's Institutional Technology team to ensure infrastructure supports academic and student support activities and initiatives with regard to technology-driven instruction and supportive services
- Collaborate with the college's Institutional Research office to assist with assessing student success in technology-driven coursework
- Serve on institutional committees as appointed.

Qualifications:

Required Qualifications

- A Bachelor's degree from an accredited institution of higher education in instructional design or closely related discipline;
- a minimum of one year experience in instructional design, training, or the equivalent;
- experience with a Learning Management System;
- excellent communication skills, which includes the ability to communicate effectively in both spoken and written word;
- Exceptional organizational skills with an emphasis on time management and working in a collaborative or team-based environment.

Preferred Qualifications

- a Master's degree from an accredited institution of higher education in instructional design or a closely related discipline;
- two or more years of experience in the development of online courses;
- expertise in a variety of media, including interactive graphics, multimedia development, and social media applications;
- experience in higher education;
- knowledge of instructional design processes or models, such as ADDIE;
- understanding of ADA compliance and accessibility within the online learning environment.

Salary Range: \$43,000.00 – \$53,000.00. EACC has an excellent fringe benefits package.

Please submit an EACC application, cover letter, resume', and transcript(s) to the EACC Office of Human Resources, 1700 Newcastle Road, Forrest City AR 72335 or via email at humanresources@eacc.edu . You may access the online application at www.eacc.edu/employment . Review of applications will begin immediately and continue until the position is filled. EACC is an AA/EO employer.