

Director – Student Support Services/TRIO

East Arkansas Community College is accepting applications for a full-time, 12 month Director position in the Student Support Services TRIO project. The SSS TRIO program is a five-year, federally-funded program that provides student participants with opportunities for academic development and cultural enrichment in order to promote college retention and completion.

Job Duties:

The Director will oversee the daily operations of the grant-funded program, including but not limited to recruiting, identifying, and selecting student participants, hiring, training, and supervising program staff, preparing and submitting all required reports, managing the program's budget, and working with other college personnel to deliver services and opportunities to participants to promote retention and completion.

Qualifications:

A Master's degree is required, as is experience working with diverse, economically challenged, and first-generation college students or a similar population. Experience with budget management and supervising others is also required. Preference will be given to applicants who have community college experience, who are familiar with barriers to academic success, and who have overcome circumstances parallel to those faced by the student population served by the SSS TRIO program.

Please submit an EACC application, resume, and transcript(s) to EACC Personnel Office @ 1700 Newcastle Road, Forrest City, AR 72335, or online @ www.eacc.edu. Review of applications will begin immediately and continue until position is filled.

EACC IS AN AA/EO EMPLOYER