

EACC COVID Campus Safety and Planning Guide



**Wear it so
we don't
share it.**

Updated: January 12, 2021

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Disclaimer: This document contains guidance from state and federal public health authorities; it is not a replacement for medical advice. Public health guidance is constantly evolving. Please consult with your healthcare provider and the Arkansas Department of Health to determine what is best for you, your family, and your community.



Introduction

Dear EACC Students,

East Arkansas Community College is committed to protecting students, employees, and visitors to the greatest extent possible during the ongoing COVID-19 pandemic. While we realize there is a risk of exposure for any individual who comes to a facility open to the public, we seek to provide the best and most up-to-date protections and protocols to minimize that risk. We also hold paramount the goal of providing students with quality learning opportunities using the method that best helps them learn, whether that is online/virtual, on campus, or a combination of both.

This COVID Campus Safety and Planning Guide contains health and safety protocols EACC began putting into place in May 2020 and has been updating and refining as the situation has developed. We anticipate that these guidelines will continue to evolve with the changing pandemic.

Are there on campus classes?

Yes! On campus options are available for all courses and programs. Face-to-face learning is a vital component of a student's College education. EACC has not closed its doors to students during COVID-19. However, we continue to impose size restrictions on classes to ensure safe distancing.

Guiding Principles

- We will remain focused on our students and our mission at all times.
- We will protect our students, faculty, staff, and visitors as much as possible.
- We will provide flexible and adaptable learning opportunities to accommodate all students.
- We will adjust quickly to meet the demands of the pandemic and student needs.
- We will provide inclusive and equitable opportunities to work and learn.

Foundational Strategies

- Face coverings required and provided.
- Distancing of 6 feet required at all times possible.
- Use of protective barriers where risk of exposure is higher or additional protection needed.
- Enhanced and frequent sanitizing and cleaning at an institutional level.
- Cleaning and sanitizing products available to all (i.e., sanitizing sprays, wipes, hand sanitizers.)
- Daily screening.
- Flexible attendance options.
- Limiting the number of students in each classroom.
- Options for students, including on campus, virtual, or blended instruction, that accommodate the intellectual and health needs of all learners.
- COVID-19 testing as recommended by ADH.
- Compliance with national, state, and local public health regulations and guidelines.

Sources of Guidance and Requirements

This guide is based on recommendations from the Arkansas Department of Health (ADH), the Centers for Disease Control (CDC), the Occupational Safety and Health Administration (OSHA), the Equal Employment Opportunity Commission (EEOC), and the Arkansas Division of Higher Education (ADHE).

Maintaining Our Inclusive Community

EACC supports and celebrates a diverse community of learners and seeks to promote an educational and work environment that is inclusive, responsive, and supportive. We are committed to maintaining an environment that is free of all forms of discrimination and harassment. For every member of our

community to thrive, especially as we continue to struggle with a global pandemic, we must seek to foster mutual respect, support, and inclusion. During this public health crisis, where there are many unknowns, taking care of each other is just as important as taking care of ourselves. Making assumptions about or engaging in negative treatment of others based on perceived symptoms, medical conditions or abilities, national origin, racial and ethnic characteristics, socioeconomic status, gender, gender identity, sexual orientation, religion, or disability hurts our community.

Every person's care, compassion, and empathy for each other makes a positive difference. EACC encourages all constituencies to share in the responsibility for cultivating a meaningful learning environment where differences are valued and inclusivity practiced.

Update for 2021 *Vaccinations*

As of January 12, 2021, ADH has provided no scheduled vaccine date for regular College students who do not live in group housing. EACC is monitoring vaccine distribution closely, and if it becomes available, we will do everything we can to provide it.

Students in healthcare clinical settings, educational internships, or criminal justice internships will be offered a vaccination either at their clinical site or by the College when the vaccine is available. Students will be contacted by their Dean or Program Director with this information.

As of January 2021, there is no requirement to be vaccinated against COVID-19 to be a student at EACC.

As with everything, guidelines regarding vaccines are changing, and students will be alerted via College email of any changes that may affect them.

If students have access to a vaccine, EACC encourages them to be vaccinated, and help combat the spread of this very dangerous disease.

Self-Screening Requirement

EACC students are required to conduct a daily self-screening to assess themselves for symptoms of, or exposure to, COVID-19. Each day students are expected to take their temperature before coming to campus. If their temperature exceeds 100 degrees, they may not come to campus.

Daily self-screening is designed to prevent sick or symptomatic students from leaving their homes; therefore. In the event a student is unable to access a functioning thermometer before coming to campus, EACC has purchased no-contact forehead and wall-mounted thermometers. If it is necessary to use a college thermometer, students should take their temperature as soon as they arrive on campus, avoiding others as much as possible.

Self-Screening Questions:

Students are required to complete the self-screening process. Some programs will engage in stricter screening. Each day **every student** must review the screening questions and may **not** come to campus if the answer to any question is yes. Students who develop symptoms during the day **must leave** campus.

Signage has been placed around campus reminding students of the screening questions and is part of the self-screening process. Every syllabus will include the self-screening questions and each EACC computer will require users to verify that they are able to remain on campus based on the screening questions each time they log in. This will serve as an additional check.

Visitors and Guests:

Visitors and guests will be screened when they arrive on campus. All visitors and guests must indicate their “no” answers to the screening questions before being allowed to remain on campus. Face coverings will be required of all visitors and guests. The temperature of visitors and guests will be taken by the screener, but will not be recorded.

Daily Self-Screening Questions for Students

Review the following questions every day. Do not come to campus if the answer to **any** question is **yes**. Contact Vice President, Care@eacc.edu, or Mr. Errin James, Director of Advising and Counseling, immediately if you have been exposed to or diagnosed/tested positive for COVID-19.

No	Yes	Question
	<input type="checkbox"/>	1. Within the last 14 days, have you had close contact with or cared for someone who is suspected or confirmed to have COVID-19? (A generalized definition of close contact is within 6 feet of a positive case for more than 15 minutes. However, close contact is situational, and contact tracers may take other factors into consideration when making quarantine recommendations.)
	<input type="checkbox"/>	2. Have you been diagnosed with or do you believe yourself to have COVID-19?
	<input type="checkbox"/>	3. Do you currently have a fever greater than 100° F, or have you experienced a fever within the last 48 hours?
	<input type="checkbox"/>	4. Have you felt unwell within the last 48 hours with symptoms of COVID-19 (fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea)?

If “Yes” is checked for any question, do not come to campus.

Positive, Exposed, or Symptomatic Individuals

Overview:

Students are required to report testing or being diagnosed positive for COVID-19 or being exposed through close contact to the confidential email address Care@eacc.edu OR to the Director of Advising and Counseling (DAC) OR to an academic Vice President (VP).

According to the [Arkansas Department of Health \(ADH\)](#) and [Centers for Disease Control \(CDC\)](#), institutions of higher education, such as EACC, must notify health officials and close contacts of faculty, staff, and students of any case of COVID-19 while maintaining appropriate confidentiality.

In addition, EACC is advised to exclude from campus those diagnosed or testing positive for COVID-19, close contacts of positive individuals, and those experiencing symptoms of COVID-19, and to provide recommendations for a period of quarantine.

All positive, exposed, or symptomatic individuals must follow the instructions of the contact tracer and/or case manager from ADH or the University of Arkansas for Medical Sciences (UAMS). EACC’s campus process of notification is a preliminary process meant to make immediate decisions about who may not come to campus for a period of time, and is made pending instructions from ADH or UAMS.

For **students**, the VP or DAC will determine a probably **return-to-campus (RTC)** date, pending instructions from ADH. In addition, the VP or DAC will gather detailed information regarding **possible close contacts (PCC)** that may have occurred on campus and will notify PCC. When notifying PCC, the infected student will not be identified by name and their identity will be protected as much as possible.

Arrangements for attendance, assignments, or instruction must be made with an instructor or dean or director. In making such arrangements, a student is **not** required to identify as either exposed to, or positive for, COVID-19 (but may if they choose to do so), but should indicate that they are not able to come to campus or complete work for a specified period of time.

Documentation of quarantine or illness is not required due to the public health crisis.

When a person is confirmed positive, contact tracers will ask initial questions regarding where a person works or attends school. The contact tracers will contact the relevant college or university and provide this information as well as ask for additional assistance, if needed, to reach close contacts.

Positive individuals are sent a letter from ADH that contains isolation instructions. EACC will adhere to all ADH guidelines, but generally speaking. All students and employees must report being diagnosed with COVID-19 so that immediate safety precautions may be taken while the infected person awaits instructions from the contact tracer.

Academic Vice Presidents (VPs):

Robert Summers, Vice President for Vocational, Occupational, & Technical Education
Phone: (870) 633-4480 x 223/231
Email: rsummers@eacc.edu

Michelle Wilson, Vice President for Transfer Education & Student Success
Phone: (870) 633-4480 x 204
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Director of Advising and Counseling (DAC):

Errin James
Phone: (870) 633-4480 x 252
Email: ejames@eacc.edu

Student Reporting Requirements:

Positive Test or Diagnosis for COVID-19	Close Contact with COVID-19 Positive Person	Develops Symptoms of COVID-19	Person to Contact
Yes, required to report	Yes, required to report	Yes, required to report	Academic Vice President (VP) OR Director of Advising & Counseling (DAC), OR Care@eacc.edu

Priority Testing for Students Who Are Close Contacts or Symptomatic

EACC students and employees will be given priority status in testing at any Local Health Unit (LHU) of the ADH. **The College will assist in making an appointment** for students who are **experiencing symptoms** of COVID-19 or have come into **close contact** with a person diagnosed or testing positive for COVID-19. Students may also contact any LHU and make their own appointment. Students may also acquire their own testing at any health care provider of their choice.

Rapid tests are typically available only for a **symptomatic** individual. If a rapid test is positive, the person is considered positive for COVID-19. If the test is negative, a second specimen will be taken and sent to a lab to confirm the negative result. Individuals with symptoms should isolate themselves pending results of the second test (often known as a PCR test).

Students who come into **close contact** with a COVID-19 infected person who are **not experiencing any symptoms** may also be tested at a LHU. **Often, only the PCR test will be used for non-symptomatic individuals and results will take a few days.** The tests should be prioritized if the person is connected to the College. If they do **not** have symptoms, **close contacts should wait 5 days from the first contact with the infected person before being tested**, per ADH. If they are **experiencing symptoms** of COVID-19, they should be tested immediately.

Health department units will take insurance information if a person has insurance, but there is no charge to be tested, even if a person does not have insurance. If tested, students should contact the VP or DAC or Care@eacc.edu immediately with results. If a student needs assistance in making a testing appointment, they should contact the VP or the DAC, or Care@eacc.edu.

Close Contacts

Time and distance are the two most important factors in determining who should quarantine based on exposure to COVID-19. The generalized definition of being a close contact of a person **diagnosed with or testing positive** for COVID-19 is contact for **more than fifteen minutes** within **less than 6 feet**.

It is safest for those who are close contacts of individuals infected with COVID-19 to **quarantine for 14 days**. Anyone who believes they may have been exposed to COVID-19 due to close contact with an infected person should not come to campus.

Based on the time and distance principles, there are two primary ways to prevent yourself from having to quarantine: (1) do not talk to, be around, or “hang out” with others for more than 15 minutes; (2) stay 6 feet away from others.

EACC has implemented additional protective measures to offer everyone as much protection as possible. These include face coverings (state-mandated as of July 2020) and barriers. Even with additional protective measures, everyone must cultivate the habit of keeping interaction with others to less than 15 minutes and ensure they are *at least* 6 feet away from others. **Not wearing a face covering, improperly wearing a face covering, violating the 6 feet or 15 minute rule without clear justification, and removing or going around barriers may lead to disciplinary measures. Failure to follow all safety protocols is a serious matter.**

What is quarantine?

According to ADH, quarantine is what a person who is confirmed as a **close contact** of a COVID-19 positive person must do in order to protect others. The quarantine period starts from the **last** date of contact with the infected person. While in quarantine, a **close contact** should:

1. Stay at home and avoid all public activities. **Do not** go to work, church, school, stores (including grocery stores), nor any public events or places. Ask friends, family or neighbors to go grocery shopping for you and drop off the bags at your door.
2. **Do not** have visitors in your home, even at a distance.
3. If you live with other people, stay in separate rooms and use separate bathrooms. If that is not possible, wear a face mask when you are in the same room and stay at least 6 feet away from them (i.e. practice social distancing even in your home).
4. Do not share items such as dishes, cups, forks, spoons, towels, etc.
5. Do not leave your home except to get urgent or emergency medical care.
6. In the event of a medical emergency, call 911. Tell them you are in quarantine due to possible coronavirus exposure. Keep a face mask on until a health care provider asks you to remove it.
7. Check yourself for fever twice a day. This means taking your temperature in the morning and before bed at night. Write it down on a piece of paper. Your doctor will need this information to determine when you are able to go back to normal activities or if you need additional care.

What if I live with a COVID-19 positive person? How will that affect quarantine?

If a student lives with a positive individual, the positive individual should isolate themselves in the household away from others. The date of last contact will be the date the positive individual went into isolation. If the student cannot be isolated from the positive person, the last date of contact will be the last date of the infected person’s isolation. From that date, the student will have to quarantine for 14 days, or until they test positive, at which time guidelines for infected individuals apply.

Can I end quarantine earlier than the 14th day if I have one or more negative test results?

ADH recommends 14 days as the safest quarantine period.

What about the 6 feet rule?

Many of us are not good at judging 6 feet. Clearly, if you are across campus from another person, that is sufficient to meet the 6-foot standard. However, there are variables that make a difference. A sneeze can transmit droplets as much as 26 feet away without a face covering; therefore, 8 feet away with no mask and the infected person coughs or sneezes would probably require that the other person be classified as a close contact and quarantine for 14 days.

Being enclosed with an infected person in a 10 x 10 room for several hours might also put a person at risk even if they were 6 feet apart, especially if face coverings were not worn or were improperly worn. The more time an infected person spends in one room the more droplets they emit and the greater the concentration of the virus, thus increasing the likelihood that someone may be exposed. However, in a room that is much larger or has very high ceilings, the risk might be less. The point is, we must think carefully about each contact and determine if risk factors can be avoided.

Student Who Tests or Is Diagnosed Positive for COVID-19

What should a student do if they test or are diagnosed positive for COVID-19?

1. Notify an academic vice president (VP), the Director of Advising and Counseling (DAC), or email Care@eacc.edu.
2. Begin isolation. Do not come to campus until isolation period ends, and if on campus when diagnosis or test results are received, leave immediately.
3. Answer the phone when the contact tracer calls and follow quarantine, isolation, and all other instructions provided.
4. Determine in consultation with VP or DAC an estimated return-to-campus (RTC) date and provide information regarding possible close contacts (PCC). When PCCs are contacted, the student will not be identified by name only that the PCC may have been exposed on campus on a specific date.
5. Instructors of a positive student's on campus classes will be notified, but the student will not be identified as infected with COVID-19, only that they are approved to attend remotely.
6. If a student is enrolled in an on-campus class and needs to make arrangements for assignments, those arrangements should be made directly with an instructor or dean or director.
7. In requesting special arrangements, the student is not required to identify as positive for COVID-19 (but may if they choose to do so). Documentation of quarantine or illness is not required due to the public health crisis. Instructors will not share this information with others.
8. If a positive student in an online class is too ill to complete coursework, they should follow the normal process of working with each faculty member or dean/director to determine assignment and/or instructional accommodations. The student is not required to disclose that the illness is COVID-19 (but may if they choose to do so), and is not required to provide documentation.
9. Currently, ADH advises that people **positive for COVID-19 with symptoms** may end isolating at home after **24 hours** since last fever without the use of fever-reducing medications AND other symptoms have improved AND **10 days** since symptoms first appeared.
10. ADH advises that individuals who are hospitalized **with COVID-19 with severe illness** may end isolation after **24 hours** since last fever without the use of fever-reducing medications AND other symptoms have improved AND **20 days have passed since symptoms first appeared**.

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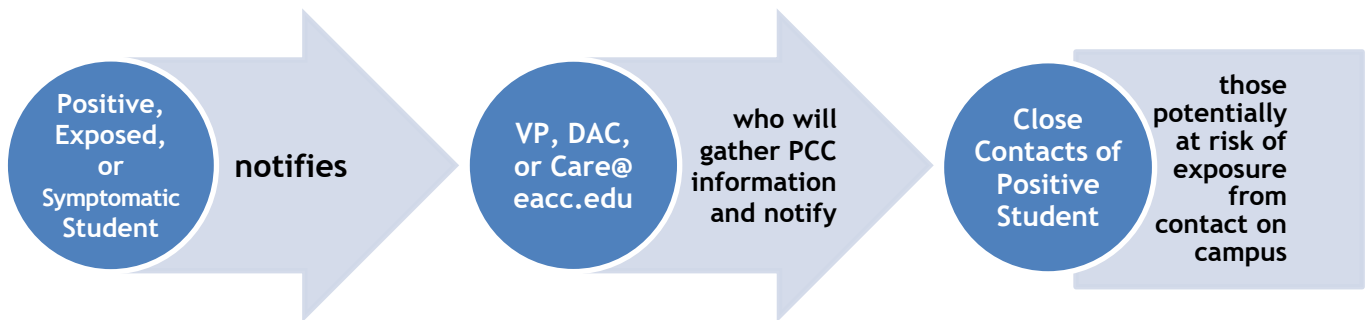
Errin James
Phone: (870) 633-4480 x 252
Email: ejames@eacc.edu

11. Isolation for people positive for COVID-19 with NO symptoms is 10 days since the date the positive test was given (not the date results were received) with no illness.
12. EACC reserves the right to require proof of a negative test or tests if the situation demands and/or the pandemic evolves.
13. EACC has an obligation to exclude positive individuals from campus and inform possible close contacts. However, the positive individual will not be identified by name to other students, and their identity will be protected as much as possible.

Transportation Note: If a student receives notification of a positive test or diagnosis while on campus and does not have access to immediate transportation, student must wait in a designated quarantine area (at present, the **quarantine area is the student center**), or a safe area, such as outside and away from others, until transportation arrives. If student has no means of transportation, the student should contact the DAC about the possibility of EACC providing transportation.

Possible Close Contact (PCC) Process for Positive Students

What will happen when a student tests or is diagnosed positive for COVID-19? Who will notify close contacts?



1. EACC has an obligation to exclude infected individuals from campus and inform PCCs. The positive student will not be identified by name to close contacts or other students, only that the PCC may have been exposed on campus on a certain date. Only an academic vice president (VP) or the Director of Advising and Counseling (DAC) is authorized to gather information regarding possible close contacts of an infected student.
2. The VP or DAC will contact the student to determine date of positive test or symptom onset, dates student was on campus, and information about PCC.
3. The VP or DAC will advise the student they may not return to campus until isolation period has ended and will determine an estimated RTC date for the student.
4. The VP or DAC will advise the student that they are not required to disclose diagnosis to their instructors, but they must make attendance or assignment/instruction accommodations with their instructors or dean/director (see positive student instructions above). Documentation of quarantine or illness is not required. Instructors will not share this information with others.
5. The VP or DAC will notify the AVP HR/CS of area(s) that need to be sanitized and notify PCC.
6. If PCC is an employee, the VP or the DAC will notify the relevant AA or AVP HR/CS.
7. If PCC is a student, the notification should be given by the VP or DAC. See instructions for close contact who is a student below.
8. Instructors of a positive student's on campus classes will be notified, **but the student will not be identified as infected with COVID-19, only that they are approved to attend remotely.**

What will an instructor or staff member do if a student reports a COVID-19 positive test or diagnosis?

1. If a student who is on campus reports a positive test or diagnosis to an instructor or staff member, the instructor or staff member will advise the student to leave and to contact VP, DAC, or Care@eacc.edu after they are safely off campus.
2. Instructors will get contact information and provide reassurance that attendance and instructional/assignment accommodations will be made, but will make arrangements to talk later.
3. The instructor or staff member will notify the VP so affected area(s) can be sanitized. The instructor or staff member will not disclose any information about the student to anyone but the VP or the DAC.
4. If a student who is off campus notifies an instructor or staff member of positive test/diagnosis (by email, text, phone call, Zoom), the instructor will advise the student to contact VP, DAC, or Care@eacc.edu immediately.
5. Instructors will provide accommodations for attendance or instruction/assignments, although students are not required to disclose that they have tested or been diagnosed positive for COVID-19. The goal is to provide as many ways for students to attend or complete assignments/receive instruction as possible. Students are not required to present medical documentation.

What if another student reports a COVID-19 positive diagnosis or test to me?

Ask the student to leave campus, and to contact VP, DAC, or Care@eacc.edu after they are off campus. Do not engage with the student for more than 15 minutes. Remain 6 feet from student at all times. Do not notify others on campus. Email Care@eacc.edu if you have concerns about possible exposure.

Student in Close Contact with COVID-19 Positive Person

What should a student do if they are a close contact of a person who is diagnosed or tests positive for COVID-19?

1. Notify the Director of Advising or Counseling (DAC) or an academic vice president (VP) or email the confidential email Care@eacc.edu.
1. Get tested for COVID-19. At present, ADH advises that close contacts should not be tested until **5 days after exposure**.
2. The DAC or VP will offer assistance in making an appointment for testing with the LHU (local health unit) if necessary.
3. Begin quarantine pending instructions from contact tracer or test results. Do not come to campus until quarantine period ends, and if on campus when close contact occurs or when notified of a close contact, leave immediately.
2. Answer the phone when contacted by a contact tracer and follow their instructions.
3. Make arrangements for attendance and instruction/assignment accommodations directly with an instructor or dean or director.
4. In requesting special arrangements, a student is **not** required to identify as a close contact of a COVID-19 positive person (but *may* if they choose to do so), but should indicate that they are not able to come to campus and/or complete work for a specified period of time. Documentation of quarantine or illness is not required due to the public health crisis. Instructors may not share this information with others.
5. Instructors of the student's on campus classes will be notified by the DAC or VP that the student has been approved to attend remotely, but the student will not be identified as a close contact of a person with COVID-19.
6. If test result is positive, see instructions for positive students above.

7. If test results are negative, it is safest for the student not to return to campus until 14 days after last exposure.
8. If a student lives with a positive individual, the individual should isolate themselves in the household away from others. The date of last contact will be the date the positive individual went into isolation. If the student cannot be isolated from the positive person, the last date of contact will be the last date of the infected person's isolation. From that date, the student will have to quarantine for 14 days, or until the student tests positive, at which time guidelines for infected individuals apply.

Close Contact Process for a Close Contact of a Close Contact

This is called a secondary contact. ADH does not recommend that EACC notify secondary contacts.

Student Who Develops Symptoms of COVID-19

What should a student do if they develop symptoms of COVID-19?

1. Notify the Director of Advising or Counseling (DAC) or an academic vice president (VP) or email the confidential email Care@eacc.edu.
2. Get tested, and begin quarantine/isolation pending test results. EACC can offer assistance with getting a testing appointment if necessary.
3. Communicate with instructors if accommodations are needed for attendance or assignments/instruction.
4. If test is positive, follow instructions for positive diagnosis.
5. If tests are negative, do not return to campus until 48 hours after symptom resolution.

Can I request that a student who appears symptomatic be screened for temperature or COVID-19 symptoms?

1. Students should refer fellow students to the DAC in the Betty Jo Hodges building. They may also email Care@eacc.edu.
2. Be aware that making assumptions about or engaging in negative treatment of others based on perceived symptoms, medical conditions or abilities, national origin, racial and ethnic characteristics, socioeconomic status, gender, gender identity, sexual orientation, religion, or disability is considered discrimination and harassment. No person should feel subject to mistreatment or face repercussions due to their perceived symptoms or medical conditions.

Can I report a positive, ill, or exposed student who is not coming forward?

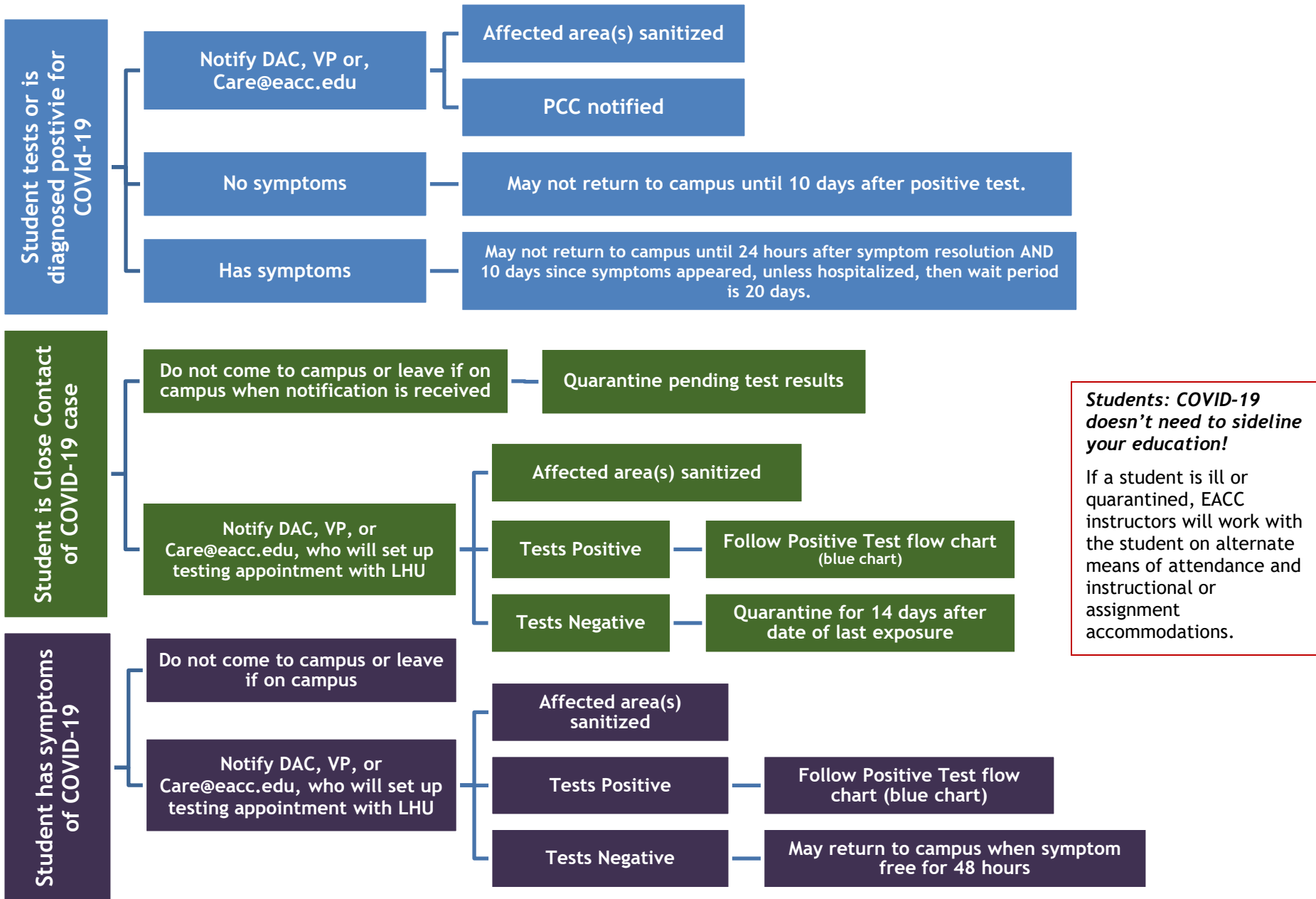
1. First, if the student has disclosed this to you, encourage the student to leave campus and to contact the DAC, an academic VP, or email Care@eacc.edu. Students may refer fellow students to the DAC in the Betty Jo Hodges building. They may also email Care@eacc.edu.
2. Be aware that making assumptions about or engaging in negative treatment of others based on perceived symptoms, medical conditions or abilities, national origin, racial and ethnic characteristics, socioeconomic status, gender, gender identity, sexual orientation, religion, or disability is considered discrimination and harassment. No person should feel subject to mistreatment or face repercussions due to their perceived symptoms or medical conditions.

What will an instructor or staff member do if a student comes to campus before being cleared to return to campus?

The instructor or staff member will politely remind the student they have been **approved to attend class remotely** and should continue to do so until that period has ended. If they are in the classroom, the instructor may suggest that they leave, but will be encouraging in letting them know that we want them to come back when their term for remote attendance has ended.

Positive, Exposed, or Symptomatic Student Flow Chart

VP = Academic Vice President; DAC = Director of Advising and Counseling; LHU = Local Health Unit of ADH.



Students: COVID-19 doesn't need to sideline your education!

If a student is ill or quarantined, EACC instructors will work with the student on alternate means of attendance and instructional or assignment accommodations.

Noncompliance with Campus Guide

Failure to comply with the protocols and guidance in this guide places our campus community at risk for spreading the virus which could endanger community health and result in further disruption of educational activities. Every member of our campus community is empowered to request compliance with the protocols and guidance set forth here and in other College communications. Those who encounter noncompliance with guidelines may notify Mr. Ike Sanders, Associate Vice President of Human Resources and Campus Services, or Care@eacc.edu.

Adherence to safety protocols falls under the student code of conduct in the student handbook. See the code for sanctions for those who fail to comply. Repeated or serious noncompliance with current COVID-19 safety measures may result in suspended facility access for a period of time or other sanctions.

Health and Safety Guidance/Personal Safety Practices

Face Coverings Required:

Face coverings must be worn by all faculty, staff, students, guests, vendors, and visitors. As of July 20, this is a statewide mandate required by Governor's Executive Order 20-43.

Physical distancing of 6 feet must be maintained even while using face coverings.

EACC will provide reusable cloth face coverings to all students. Information about obtaining a cloth face covering will be sent via student email. Students should contact Care@eacc.edu if they need a face covering. Disposable face coverings are available in several locations on campus, including the Betty Jo Hodges building. No student should go without a face covering. Cloth face coverings may be supplied by the wearer, as long as they meet CDC guidelines. All cloth face coverings must be properly hand washed or laundered.

Faculty will not allow a student to remain in class who refuses to wear a face covering and will enforce proper wearing of face coverings. Proper wearing of face coverings includes keeping the **mouth AND nose** covered at **all times**. Proper wearing of face coverings falls under the student code of conduct in the student handbook.

Students should not miss class due to lack of a face covering. They should go to the Hodges building to obtain a free face covering or to the bookstore to purchase a cloth face covering or attend the class via an alternative method such as Zoom.

Face coverings may vary (e.g., masks or neck gaiters are acceptable, although they must be snug at the bottom and not open). At a minimum, cloth face coverings should:

- Fit snugly but comfortably against the side of the face.
- Be secured (e.g., with ties or ear loops).
- Cover the nose and mouth.
- Allow for breathing without restriction.
- Be able to be laundered without damage or change to shape.

Exceptions to Face Coverings Requirement:

Exceptions to the face-covering requirement include those whose duties or activities prevent safe use of a face covering, those who are alone in a room, or those who are eating. If a face covering is removed for eating, individuals should maintain more than 6 feet of distance and should not face each other.

Exceptions to the face-covering requirement may be made for individuals with a documented medical condition. Accommodations may include the use of barriers or transfer to online classes. Contact

Care@eacc.edu for more information.

Use and Care of Face Coverings:

When putting on a face covering/disposable mask, the CDC advises that everyone should:

- Wash hands or use hand sanitizer prior to handling the face covering/disposable mask.
- Ensure the face covering/disposable mask fits snugly over the nose and under the chin.
- Tie straps behind the head and neck or loop around the ears.
- Throughout the process wearers should avoid touching the front of the face covering/disposable mask and avoid adjusting it during the day and wash hands/use sanitizer after any adjustments.
- When taking off a face covering/disposable mask, everyone should avoid touching their eyes, nose, or mouth; loop their finger into the strap and pull the strap away from the ear, or untie the straps; wash hands immediately after removing.
- Face coverings/disposable masks should be stored in a paper bag when not in use.
- Cloth face coverings may not be used more than one day at a time and must be washed after use with regular soap or clothing detergent.
- Cloth face coverings should be replaced immediately if soiled, damaged (e.g. ripped, punctured), or visibly contaminated.
- Disposable masks should not be used for more than one day and should be placed in the trash if they become soiled, damaged, or visibly contaminated.

Distancing:

Since people can spread the virus before they know they are sick, it is important that we stay away from others, *even if we have no symptoms*. Students should remain in their learning area and not gather together or visit other locations on campus unless absolutely necessary. Social gatherings are prohibited.

EACC will utilize virtual events and meetings as much as possible. **All meetings with instructors or advisors should be done over the phone, over Zoom, or through email.**

One of EACC's best defenses against COVID-19 is the unique layout of our campus, which keeps people dispersed in different areas. It will promote good health for students and employees to remain in their areas while on campus. Everyone on campus is expected to follow social distancing practices:

- Stay at least 6 feet (more is better) from other people whenever possible.
- Do not gather in groups.
- Avoid others when entering or exiting a building or moving between rooms or buildings such as in hallways. Do not stop to engage with another person during these transitions.
- Distance yourself when standing in line and ask others to move if they violate the 6-foot rule.
- Avoid others when moving between the parking lot and campus. We are most likely to greet people as we enter or leave campus. Do not stop to engage with others when entering campus.

In particular, students should:

- Remain in their learning area as much as possible.
- Do not congregate on campus unless a 6 foot distance is maintained **and** face coverings are worn.
- Remain in their vehicles until the start of class and return to their vehicles after class, or to a safe area such as outside, away from others.
- Keep a log of all close contacts on campus to aid in contact tracing.

Other Health and Safety Practices and Protocols

Everyone should **wash their hands often** with soap and warm water for at least 20 seconds, especially after blowing their nose, coughing, sneezing, or touching their face. Everyone should wash their hands as they enter and leave areas and before eating.

Wash or sanitize your hands every time you enter or exit a building, or touch equipment or supplies others may have used. Do not touch your face before cleaning hands.

According to the CDC, gloves are not necessary for general use and do not replace hand washing. Washing hands is considered the best practice for common tasks. If gloves are worn, wearers should watch the video featuring Instructor Debbie Hill on proper removal and disposal of gloves.

The College has ordered face shields and goggles for use as an additional safety measure or accommodation, where needed.

Everyone must **cover their mouth and nose with a tissue when they cough or sneeze or use the inside of their elbow**. Used tissues must immediately be thrown in the trash. After sneezing, wash hands with soap and water for at least 20 seconds. If soap and water are not available, clean hands with a hand sanitizer. EACC has purchased thousands of bottles of hand sanitizer for everyone's use and has installed hand sanitizer stations all over campus.

Custodial crews will clean common areas such as lobbies, restrooms, and classrooms daily. High-touch areas will be cleaned more often. Before starting an activity and before leaving any room in which they have been working, faculty and staff will wipe down or spray all areas. Tools, equipment, and supplies will not be shared unless they are sanitized with wipes or disinfecting spray between users.

Instruction

Because students find it disruptive to change academic calendars that have been planned years in advance, the academic calendar for 2020-2021 academic year will remain the same.

For anyone coming to campus, safety is paramount. All students, employees, and visitors will be provided face coverings and are required to wear them. Everyone is required to maintain 6 feet of distance at all times possible. Hand sanitizer stations are available in all buildings.

Face shields, plexiglass, clear shower curtains, or other protective barriers will be strategically placed to enhance safety. Common areas will be subject to frequent cleaning with EPA certified sanitizing products. All classrooms were thoroughly sanitized before classes began.

On-Campus and Face-to-Face Instruction:

Classroom learning has been a need that students have been vocal in expressing. For those who prefer to learn in person, EACC provides classroom instruction with enhanced safety measures. Although face-to-face instruction is offered, all faculty will prepare their courses to be taught both in class and remotely.

Face-to-face classes will utilize both distancing and face coverings. Classes will be carefully scheduled with regard to safe social distancing including planning for safe building and classroom ingress and egress. EACC will have smaller classes in larger rooms as much as feasible.

Students in on-campus classes will be allowed to switch between face-to-face and virtual learning if necessary due to health concerns or personal and family responsibilities. Courses will be designed so that all enrolled students receive an equal opportunity to master course learning objectives regardless of modality (students attending remote/online because of quarantine vs. students attending class in-person). Students from one modality should not be disadvantaged or penalized relative to students attending in another modality.

All students will have options for required general education classes that do not require them to come to campus, but we are providing as many options for on-campus instruction as we can provide.

Although all classes – including technical, vocational, and occupational – will have plans in place to be able to deliver content remotely, *there are some learning activities or instruction in some programs that cannot be delivered remotely*. However, if a situation arises in which a student cannot complete a class, there are also mechanisms in place to allow them to complete assignments or demonstrate skills mastery at a later date. EACC will do all that we can to adapt to unique student needs as the semester progresses. All instructional divisions will develop plans to flexibly and safely deliver the best instruction possible.

If students have a question about what on-campus courses are offered they may check the online schedule for the most up-to-date information or email Care@eacc.edu if they do not see the particular course they would like to take on campus.

Distancing During Classes:

All faculty and students must maintain 6 feet of distance while in class, unless granted a special exception due to instructional requirements. Seating/desks will be spaced 6 feet apart and seats or rows will be taped off or removed. **Staff, instructors, and students may not rearrange the seating or remove tape** or other barriers. **Instructors must enforce distancing through modified layouts in class.**

Assigned Seating:

To aid in contact tracing, **EACC instructors will assign seats in classes and keep seating charts.** Students will be required to sit in their assigned seats and attendance will be taken each class meeting so that accurate information can be provided for contact tracing purposes.

Personal Protective Equipment in Class:

All students and faculty must wear face coverings at all times in the classroom, even when separated by 6 feet or more of distance and even when barriers are in use. As of July 17, 2020, Arkansas is under a state mandate requiring face coverings. In addition, instructors must also wear a face shield or utilize a barrier to provide additional protection.

Lecturing or demonstrating with a face covering is not an ideal experience for either the instructor or the students. However, it is an important safety precaution because of the opportunity for droplets to spread infection even in a pre-symptomatic phase.

Flexible Methods of Attendance:

All face-to-face classes must accommodate multiple methods of attendance. **Students are not required to have a healthcare provider's excuse to utilize these methods of attendance.** This policy is to encourage ill students to stay home and to accommodate parents who are coping with an ever-changing school and daycare situation. The goal is to provide a way for all students and faculty to attend class even if they cannot come to campus. Quarantining based on exposure, symptoms, and diagnosis of COVID-19 will continue for some time, as will disruptions to K-12 school and daycare schedules.

The methods that instructors use to effectively accommodate multiple means of attendance will vary from course to course, but common teaching strategies include:

- Teaching remote students synchronously using Zoom so the student or faculty member may attend from home.
- Recording class lectures during live classes and lab demonstrations and posting those immediately following class to Blackboard or YouTube.
- Pre-recording instructional content for asynchronous delivery.
- Teaching class in-person with a mix of students attending either remotely or in-person.
- Teaching class remotely with students attending either remotely or in person.

Syllabus Information:

To ensure that students know what is available to them in a health or childcare crisis or emergency, each syllabus must provide the following information in detail for each course:

- Alternate methods of attendance for quarantined or ill students, or students who have childcare disruptions due to COVID-19.
- Alternate methods of instructional delivery in the case of a quarantined or ill faculty member.
- Course procedures and alternate methods of instruction in the event of a campus shut down.

Online, Remote, or Virtual Component for All Classes:

Each on-campus class will have an online, remote, or virtual component, so that the course can accommodate remote learning if a student or faculty member is quarantined or unable to attend class for another reason, or if public health directives require campus closure.

All instructors are prepared to continue to provide quality instruction if any of the following occur:

- Instructor becomes ill or is exposed to COVID-19 and must be quarantined for 14 days.
- A student becomes ill or is exposed to COVID-19 and must be quarantined for 14 days.
- Instructor cannot come to campus due to childcare needs resulting from the COVID-19 crisis.
- A student cannot come to campus due to childcare needs resulting from the COVID-19 crisis.
- Instructor or student has an illness other than COVID-19 and cannot come to campus.
- The public health crisis demands the institution limit access to campus for a period of time.

EACC is committed to upholding high standards in instruction and student satisfaction. These standards apply to all forms that instruction takes, including in-person, virtual, and other methods. Instructors will be provided with appropriate tools and support and are expected to deliver high-quality courses using technology, course design, and pedagogy that are appropriate for their learning objectives.

The following tools and equipment are available to assist in providing flexible attendance options:

- All students, faculty, and staff have access to Zoom videoconferencing. A person does not need a host license to participate in a Zoom class or conference; only the host needs a license.
- All faculty have a Blackboard template for all courses and will require regular student log ins to Blackboard and to EACC email.
- Live-streaming video cameras for classrooms, Go-Pro cameras for demonstrations, and webcams for faculty are available. This will allow pre-recording lectures and demonstrations, which can then be posted to a Blackboard course shell or recording each day's lectures/demonstration and posting to Blackboard; or to Zoom the class or demonstration synchronously so students can attend from home.
- EACC offers ALL students assistance with online or virtual learning and technology: Ms. Roni Horton, Director of Online Learning: rhorton@eacc.edu or 870-633-4480 ext. 360.
- Students may also email Blackboard@eacc.edu for help with Blackboard.

Lab and Clinical Instruction:

EACC will provide adequate distance between individuals engaged in experiential learning. Density of less than 6 feet may be permitted where the nature of the work requires it. In these cases, a higher level of PPE and screening procedures will be utilized. Students placed in healthcare settings as part of a clinical rotation will comply with the testing, screening, and PPE standards set by the clinical sites.

Lab and shop areas will ensure operation of ventilation systems and increase circulation of air as much as possible. Lab housekeeping is critical. Instructors must take ownership of their labs and should sanitize high-contact touch points between users or at least daily with wipes or disinfecting spray. All lab and hands-on instruction will use disposable, one-use items, or items assigned to one student, as much as possible. The sharing of learning tools will be limited, but if items are shared, instructors will ensure they are cleaned between users.

Lab and hands-on instruction will utilize a variety of methods to protect students as much as possible. These may include the use of "Sim labs" and other virtual methods; alternating schedules to minimize contact; compressing the amount of time required to complete learning objectives; and physically separating students with space markings or barriers.

For labs where someone tests positive for COVID-19, cleaning will be performed by using EPA and CDC approved cleaning supplies such as the sanitizing fogger.

Credit/No Credit Grade Option:

Students will be allowed to convert a grade to credit or no credit after the semester has ended. However, students are STRONGLY cautioned that not all universities will accept transfer courses with a grade of "credit," and should check with their chosen school if they plan to transfer. Students may contact Care@eacc.edu for more information or access the form and instructions on the website.

Departmental Plans:

All instructional divisions will develop plans to flexibly and safely deliver the best instruction possible. These plans must provide multiple options for those who feel safest learning remotely, and multiple options for students to switch between face-to-face and remote learning if necessary because of health or family needs. This is an institutional imperative if we are to serve our students.

There will be many changes to course delivery that will require learning on the part of students and instructors. This is necessary, because our goal is to ensure a quality learning environment -- through adaptability and flexibility -- as well as an emotionally and physically safe space in which to learn, whether that space is virtual or physical.

Before, Between, and After Classes:

Students are asked to remain in their vehicles until class starts and to return to their vehicles or remain outdoors or in another safe area away from others following class to limit interaction with others. Buildings will be marked with directional signage as much as possible to ensure traffic flow minimizes risk. It is safer for individuals in hallways to face the same direction.

Students are not allowed to congregate in groups with less than 6 feet of distance, such as in hallways or entrances to buildings. **Faculty will enforce distancing and will disperse students if they have gathered together or correct those who do not follow directional signage.**

Student ID Cards

As part of the College's commitment to safety, we require that all students and employees obtain and wear an EACC-issued photo identification (ID) badge. Everyone is strongly encouraged to visibly display their ID badge on their person while on campus. *This will prevent a student or employee from being mistaken as a visitor and having to undergo additional screening.*

This policy is needed for 3 reasons: (1) for safety during a time when people are wearing face masks (2) IDs are just as important as parking decals and (3) to set a tone of professionalism.

IDs should be encased in a plastic sleeve for protection and clipped to the upper torso or displayed on a lanyard in a location where they are easily visible. Student IDs may be mailed to students so that they do not have to come to campus. Contact Care@eacc.edu for more information.

ID badges will be issued in three categories: (1) student IDs: horizontally oriented; (2) employee IDs (both full- and part-time: vertically oriented; and (3) one-time use temporary IDs to be issued for visitors and employees or students who forget their ID. Temporary visitor IDs will be issued in the Hodges building; other locations that frequently accommodate visitors will also have the ability to print temporary badges such as the library, the Wynne center, the Fine Arts Center, and the Adult Education and Literacy Programs. Adult Education and literacy students may wear temporary badges, as well as community education and business and industry training students.

The EACC ID badge is the property of the College and may be revoked for inappropriate use. The ID badge may be used only by the individual to whom it was issued.

Individuals at Increased Risk

Based upon CDC and ADH guidance, some people may be at a higher risk of experiencing negative COVID-19 outcomes. People of any age with certain underlying medical conditions are at increased risk for severe illness from COVID-19. More information about those conditions can be found on the CDC website. EACC encourages students to carefully weigh their personal risks and make informed choices about their health and learning.

Accommodations:

EACC recognizes the intense challenges that students face during this time. Students with conditions such as those listed above are eligible for, and may request, reasonable accommodations. No student should feel subject to mistreatment or face repercussions due to their need for accommodations. Vulnerable students should not feel extra pressure or feel coerced into placing their health in jeopardy. If a student feels they are under such pressure, they may contact Care@eacc.edu or their dean or director.

Remote learning is a possible accommodation, as is additional PPE, partitioning from others, or scheduling at a time when the fewest number of persons are on campus, such as an independent study. Students should not hesitate to let us know if they have a special situation and need help. Students who need accommodations for COVID-19 or for any reason, may contact Mr. Errin James or they may email Care@eacc.edu or work with their instructors and deans or directors. **Students should note that for some programs, some in-person experiential learning is required by outside regulatory authorities, and EACC must follow those requirements.**

Campus Facilities

Only those with legitimate educational business are allowed on campus, although they do not have to be a registered student. All EACC distancing, face covering, screening, and disinfection standards must be observed by anyone coming to campus.

Open and Closed Buildings and Allowed Users:

The College is open, and the general public is welcome as long as they have educational business to conduct. All buildings with the exception of the Gym and Student Center will be unlocked during regular business hours (8-4:30). The Gym will be open for scheduled classes only. The Student Center is closed to prevent group gatherings and sharing of common items.

The Library, the Betty Jo Hodges building, the bookstore, and the Computer Education Center are open for legitimate educational business. All individuals must maintain a distance of 6 feet. Rooms are configured to support appropriate distancing. Places where students may need to form a line will use cones, tape, or other methods to mark off the 6 foot required distance.

The cafeteria – Mr. Harold's Kitchen – is not open. Tables will be set up in the cafeteria for those who bring their lunch, but only 1 person at a time will be allowed to sit at a table.

Cleaning Following Known or Suspected COVID-19 Exposure:

When a person has tested or been diagnosed positive for COVID-19 or is a close contact of an infected individual, the areas in which the person has been during an infectious period will be sanitized. The sanitizing fogger machine will be utilized or similar product with an EPA registration number and human coronavirus listed as a target pathogen.

Restrooms:

Use of restrooms must be limited to ensure at least 6 feet of distance between individuals. It is best to wait outside the restroom for someone to exit before entering and to wait at least 6 feet distant from the door. Signs will be posted reminding users of the need to maintain distance and to wash hands.

Eating:

If consuming food on campus, students should wear a mask or face covering until they are ready to eat and then replace it immediately. Everyone is requested to eat outside or in a private space such as a personal vehicle. Even when eating outside, a 6-foot distance from others should be maintained. Individuals should not sit facing one another while eating. Students are discouraged from going to lunch with others for merely social purposes.

“Grab and Go” snack bags are available to students at many locations on campus free-of-charge. These bags include a heavy snack and bottle of water for students to enjoy while on campus.

Student Services

Student services are available. However, distancing, screening, barriers, and other measures that protect both staff and students are in use. All **testing services**, including Accuplacer and CLEP, have been and continue to be available. Remote and in-person testing options are available, although the number of persons who may test at one time is limited. **Academic advisors** are available both remotely and in person. Returning students may register themselves using the My EACC student portal.

Students who need testing, advising, or registration assistance may contact Mr. Errin James, Director of Advising and Counseling, ejames@eacc.edu or 870-633-4480 ext. 252, or they may email Care@eacc.edu

Clubs and organizations such as the EACC Ambassadors, Diverse Women, M-MAP, and SGA will continue to remain active on campus and virtually. Staff will continue the student **wellness checks**

EACC is very concerned about the mental and emotional stress caused by the pandemic. EACC offers **Therapy Assist Online (TAO)** free to all students. TAO is confidential and free. Information is available online, will be sent out via EACC email, or is available by emailing Care@eacc.edu.

Bookstore:

The Bookstore is open, but it is preferable for students to purchase their books through the My EACC student portal and pick up their books at a drive-through book pick up time. Students may also contact Care@eacc.edu for more assistance in obtaining books.

Assistance with Laptops, Hotspots, and other Devices:

EACC has acquired laptops and hotspots to lend to students in need. Students may email Ms. Roni Horton, rhorton@eacc.edu or Care@eacc.edu for assistance in obtaining a laptop or hotspot. Two student success programs -- Student Support Services and the Career Pathways Initiative -- also have technology to loan.

Student Transportation:

We are concerned about the risk caused by close proximity in vehicles and the rate of community spread in Arkansas therefore are not offering transportation at this time. We hope to resume transportation as soon as rates of infection decrease.

More Information

Students who have needs or questions about these guidelines or anything else may email Care@eacc.edu This guide will be updated as input is received from students, faculty, staff, and the community, and the most updated version of will be located on the COVID-19 section of the website.

List of Contacts:

Ike Sanders
Associate Vice President for Human Resources
and Campus Services
Telephone: (870) 633-4480 x 207/282
Email: isanders@eacc.edu

Robert Summers
Vice President for Vocational, Occupational,
and Technical Education
Telephone: (870) 633-4480 x 223/231
Email: rsummers@eacc.edu

Michelle Wilson
Vice President for Transfer Education and
Student Success
Telephone: (870) 633-4480 x 204
Email: rwilson@eacc.edu

Roni Horton
Director for Online Learning and Student
Retention
Telephone: (870) 633-4480 x 360
Email: rhorton@eacc.edu

Errin James
Director of Advising and Counseling
Telephone: (870) 633-4480 x 252
Email: ejames@eacc.edu

Edith Mitchell
Director for Student Support Services
Telephone: (870) 633-4480 x 350
Email: emitchell@eacc.edu

Tik Ward
Director for Career Pathways Initiative
Telephone: (870) 633-4480 x 349
Email: tward@eacc.edu

FAQs

These questions have been most frequently asked; they will be updated as more students ask questions.

Is it safe for us to return to campus?

Safety is paramount. Everyone is required to wear face coverings and remain 6 feet apart. Hand sanitizer is available to every student and in all buildings. Plexiglass, clear shower curtains, or other protective barriers have been installed to enhance safety. Common areas undergo frequent sanitizing. All classrooms were thoroughly sanitized before classes begin. EACC provides face coverings, including surgical masks, cloth masks, face shields, goggles/safety glasses, individual bottles of hand sanitizer, sanitizing wipes, disinfecting sprays, multiple automatic hand sanitizer dispensers for buildings, and gallons of cleaners and disinfectants.

EACC is doing everything we can to promote health and safety, but there is some risk of exposure to COVID-19, no matter how great the precautions, any time an individual leaves their home. By utilizing this guide, along with our dedicated cleaning staff, we are confident we are taking every step possible to provide a learning environment that is as safe as possible.

Do we have the option of virtual/remote instruction?

Yes. EACC is committed to providing students with quality learning opportunities using the modality that best helps them learn, whether that is online/virtual, on campus, or a combination of the two. Please review the class schedule for the most up-to-date course sections available. If there is a particular class you need to be taught with a particular modality (virtual/online vs. face-to-face), please email Care@eacc.edu, and we will work to schedule that for you. EACC is nimble enough to rapidly adapt to student needs. Please also review the section on flexible methods of attendance in this guide for more helpful information.

Will tutors and student support staff be available?

Yes. All student services including tutors and support staff have continued to be available. However, distancing, screening, shielding, and other measures that protect both staff and students are in use. In times of peak use, students will need to schedule tutoring in advance.

Tutoring may also be provided virtually. You may check with the Betty Jo Hodges Building staff or Mr. Errin James, Director of Advising and Counseling, ejames@eacc.edu or 870-633-448 ext. 252, or you may email Care@eacc.edu for more information.

Who do I contact to inquire about testing such as for the Accuplacer or CLEP? Are CLEP, Accuplacer, and other tests available now?

Yes, all testing services are available now. Remote testing options are available and in-person testing continues, although the number of persons who may test at one time is limited. You may check with the Betty Jo Hodges Building staff or Mr. Errin James, Director of Advising and Counseling, ejames@eacc.edu or 870-633-4480 ext. 252, or you may email Care@eacc.edu for more information.

Will the campus close?

EACC will do whatever is necessary to protect the health of its students, but we certainly do not want to do anything that disrupts your education. Note that just because K-12 schools close, does not mean EACC will close. EACC does not house students in dormitories and does not have high-touch activities such as sports or fraternities/sororities; this helps us continue to teach in-person classes.

However, any student enrolling in a face-to-face class should be aware that the possibility exists of a state shutdown of services. As a state agency, we will comply with all state directives. Faculty will prepare students for the possibility of this throughout the semester so that they will know exactly what will happen in each class. Please see the section on Instruction for more details.

EACC's campus never completely closed for an extended length of time due to our small classes, the layout of our campus, and the essential nature of our programs. Computer labs and other services remained functional for students throughout the spring and summer. On-campus classes were held over the summer.

What do I do if I see someone on campus who is sick?

Students who wish to report an instance of student non-compliance may email Care@eacc.edu or contact Mr. Errin James in the Betty Jo Hodges building, ejames@eacc.edu or 870-633-4480 ext. 252. Non-compliant students are violating the student code of conduct and will be subject to sanctions listed therein. Students who wish to report an instance of non-student non-compliance may email Care@eacc.edu or contact Mr. Ike Sanders, Associate Vice President of Human Resources and Campus Safety, isanders@eacc.edu.

Will I be required to have a computer or internet service?

EACC does not require students to have those items. Our campus provides high-speed internet access and access to high-quality computers. However, some students prefer to have their own WiFi and digital devices. We have upgraded our WiFi to extend its range so it can be more easily accessed from parking lots and open areas. Computers are available for student use in the Computer Education Center and the Library. EACC computer labs and IT services for students remained functional for students throughout the spring and summer.

EACC has acquired laptops and hotspots to lend to students in need. Details on how to request those items will be given out at student orientation and sent out via college email; students may also contact Ms. Roni Horton, rhorton@eacc.edu. Two student success programs – Student Support Services and the Career Pathways Initiative – also have technology to loan. For information on these programs, contact Ms. Edith Mitchell at emitchell@eacc.edu or Ms. Tik Ward at tward@eacc.edu.

What if I have a question about financial aid?

Contact Mr. Kevin Jumper, Director of Financial Aid, at kjumper@eacc.edu, or 870-633-4480 ext. 225; or Mr. Jerry Stegall, Assistant Director of Financial Aid, jstegall@eacc.edu, ext. 302. Their offices are

located in the Betty Jo Hodges Building. Students should be aware that refund checks will be sent via U.S. Mail, and they should make sure that the address listed in their My EACC portal is correct.

Can I request a Zoom or virtual meeting with my advisor or about financial aid?

Yes! We would love to meet with you virtually. Please contact Mr. Errin James for assistance: ejames@eacc.edu or 870-633-4480 ext. 252, or you may email Care@eacc.edu

Am I required to wear a mask in class? What if I am 6 feet apart?

Yes! ADH advises that students should wear a face covering at all times. Maintaining 6 feet of distance AND wearing a face covering is one of the best ways to keep you and our campus community as safe as possible, and to help ensure that we will be able to continue to provide on-campus instruction. However, **no matter what, if you are ill, do not come to campus!** We will work with you on attendance.

Questions? Email Care@eacc.edu with any question at any time! We are listening, and we want to assist you. Our only goal is to help you reach yours.

