

EACC COVID Campus Safety and Fall 2020 Planning Guide



**Wear it so
we don't
share it.**

August 31, 2020

Table of Contents

Introduction	3
Guiding Principles	3
Foundational Strategies.....	3
Sources of Guidance and Requirements	3
Maintaining Our Inclusive Community	3
Self-Screening Requirement	4
Self-Screening Questions.....	4
Visitors and Guests	4
Positive, Exposed, or Symptomatic Individuals.....	5
Overview	5
Student Reporting Requirements	6
Priority Testing for Students Who Are Close Contacts or Symptomatic	6
Close Contacts.....	7
What is quarantine?	7
What if I live with a COVID-19 positive person? How will that affect quarantine?.....	8
Can I end quarantine earlier than the 14 th day if I have one or more negative test results?	8
How do I avoid being quarantined as a close contact?	8
What about the 6 feet rule?	8
Student Who Tests or Is Diagnosed Positive for COVID-19	9
What should a student do if they test or are diagnosed positive for COVID-19?	9
Transportation Note.....	10
Possible Close Contact Process for COVID-19 Positive Student.....	10
What will happen when a student tests or diagnosed positive for COVID-19? Who will notify close contacts?.....	10
Positive, Exposed, or Symptomatic Student Flow Chart	11
What will an instructor or staff member do if a student reports a COVID-19 positive test or diagnosis?	12
What if another student reports a COVID-19 positive diagnosis or test to me?	12
Student in Close Contact with a Covid-19 Positive Person	12
What should a student do if they are a close contact of a person who is diagnosed or tests positive for COVID-19?.....	12
Close Contact Process for a Close Contact of a Close Contact.....	13
Student Who Develops Symptoms of Covoind-19	13
What should a student do if they develop symptoms of COVID-19?	13
Can I request that a student who appears symptomatic be screened for temperature or COVID-19 symptoms.....	13
Can I report a positive, ill, or exposed student who is not coming forward?	13
What will an instructor or staff member do if a student comes to campus before being cleared to return to campus?	14
Non-Compliance with Campus Safety Guidelines.....	14
Health and Safety Guidance/Personal Safety Practices	14

Face Coverings Required.....	14
Exceptions to Face Coverings Requirement.....	15
Use and Care of Face Coverings	15
Distancing	15
Other Health and Safety Practices and Protocols.....	16
Instruction	16
On Campus and Face-to-Face Instruction.....	16
Distancing During Classes	17
Assigned Seating	17
Personal Protective Equipment in Class.....	17
Flexible Methods of Attendance	17
Syllabus Information.....	18
Online, Remote, or Virtual Component for All Classes.....	18
Lab and Clinical Instruction	19
Credit/No Credit Grade Option	19
Departmental Plans.....	19
Before, Between, and After Classes	19
Student ID Cards.....	20
Individuals at Increased Risk.....	20
Accommodations.....	21
Campus Facilities.....	21
Open and Closed Buildings and Allowed Users.....	21
Cleaning Follow Known or Suspected COVID-19 Exposure	21
Restrooms.....	21
Eating.....	21
Student Services	22
Placement Testing, Advising, Activities, Wellness Checks, Mental Health.....	22
Bookstore.....	22
Assistance with Laptops, Hotspots, and other Devices.....	22
Student Transportation	22
More Information	22
List of Contacts	23
FAQs.....	23
ADH Quarantine and Isolation Guidelines	26

Disclaimer: This document contains guidance from state and federal public health authorities; it is not a replacement for medical advice. Public health guidance is constantly evolving. Please consult with your healthcare provider and the Arkansas Department of Health to determine what is best for you, your family, and your community.



Introduction

Dear EACC Students,

East Arkansas Community College is committed to protecting students, employees, and visitors to the greatest extent possible during the ongoing COVID-19 pandemic. While we realize there is a risk of exposure for any individual who comes to a facility open to the public, we seek to provide the best and most up-to-date protections and protocols to minimize that risk. We also hold paramount the goal of providing students with quality learning opportunities using the method that best helps them learn, whether that is online/virtual, on campus, or a combination of both.

This COVID Campus Safety and Fall 2020 Planning Guide contains health and safety protocols EACC began putting into place in May and has been updating and refining as the situation has developed. We anticipate that these guidelines will evolve with the changing pandemic.

Guiding Principles

- We will remain focused on our students and our mission at all times.
- We will protect our students, faculty, staff, and visitors as much as possible.
- We will provide flexible and adaptable learning opportunities to accommodate all students.
- We will adjust quickly to meet the demands of the pandemic and student needs.
- We will provide inclusive and equitable opportunities to work and learn.

Foundational Strategies

- Face coverings required and provided.
- Distancing of 6 feet required at all times possible.
- Use of protective barriers where risk of exposure is higher or additional protection needed.
- Enhanced and frequent sanitizing and cleaning at an institutional level.
- Cleaning and sanitizing products available to all (i.e., sanitizing sprays, wipes, hand sanitizers.)
- Daily screening.
- Flexible attendance options.
- Limiting the number of students in each classroom.
- Options for students, including on campus, virtual, or blended instruction, that accommodate the intellectual and health needs of all learners.
- COVID-19 testing as recommended by ADH.
- Compliance with national, state, and local public health regulations and guidelines.

Sources of Guidance and Requirements

This guide is based on recommendations from the Arkansas Department of Health (ADH), the Centers for Disease Control (CDC), the Occupational Safety and Health Administration (OSHA), the Equal Employment Opportunity Commission (EEOC), and the Arkansas Division of Higher Education (ADHE).

Maintaining Our Inclusive Community

EACC supports and celebrates a diverse community of learners and seeks to promote an educational and work environment that is inclusive, responsive, and supportive. We are committed to maintaining an environment that is free of all forms of discrimination and harassment. For every member of our community to thrive, especially as we continue to struggle with a global pandemic, we must seek to foster mutual respect, support, and inclusion. During this public health crisis, where there are many unknowns, taking care of each other is just as important as taking care of ourselves. Making

assumptions about or engaging in negative treatment of others based on perceived symptoms, medical conditions or abilities, national origin, racial and ethnic characteristics, socioeconomic status, gender, gender identity, sexual orientation, religion, or disability hurts our community.

Every person's care, compassion, and empathy for each other makes a positive difference. EACC encourages all constituencies to share in the responsibility for cultivating a meaningful learning environment where differences are valued and inclusivity practiced.

Self-Screening Requirement

EACC students are required to conduct a daily self-screening to assess themselves for symptoms of, or exposure to, COVID-19. Each day students are expected to take their temperature before coming to campus. If their temperature exceeds 100 degrees, they may not come to campus.

Daily self-screening is designed to prevent sick or symptomatic students from leaving their homes; therefore, students should take their temperature before coming to campus. In the event a student is unable to access a functioning thermometer before coming to campus, EACC has purchased no-contact forehead and wall-mounted thermometers. If it is necessary to use a college thermometer, students should take their temperature as soon as they arrive on campus, avoiding others as much as possible.

Self-Screening Questions:

Students are required to complete the self-screening process. Some programs will engage in stricter screening. Each day **every student** must review the following questions and may not come to campus if the answer to any question is yes:

1. Within the last 14 days, have you had close contact with or cared for someone who is suspected or confirmed to have COVID-19? (A generalized definition of close contact is within 6 feet of a positive case for more than 15 minutes. However, close contact is situational, and contact tracers may take other factors into consideration when providing quarantine or isolation instructions.)
2. Have you been diagnosed with or do you believe yourself to have COVID-19?
3. Do you currently have a fever greater than 100° F, or have you experienced a fever within the last 48 hours?
4. Have you felt unwell within the last 48 hours with symptoms of COVID-19 (fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea)?

Signage has been placed around campus reminding students of the screening questions and is part of the self-screening process. Every syllabus will include the self-screening questions and each EACC computer will require users to verify that they are able to remain on campus based on the screening questions each time they log in. This will serve as an additional check.

Students who develop symptoms during the day **must leave** campus immediately, and are asked to contact their Vice President, Care@eacc.edu, or Mr. Errin James, Director of Advising and Counseling, in the Betty Jo Hodges building.

Visitors and Guests:

Visitors and guests will be screened when they arrive on campus. All visitors and guests must indicate their "no" answers to the screening questions before being allowed to remain on campus. Face coverings will be required of all visitors and guests. The temperature of visitors and guests will be taken by the screener, but will not be recorded.

Daily Self-Screening Questions for Students

Review the following questions every day. Do not come to campus if the answer to any question is yes. Contact Vice President, Care@eacc.edu, or Mr. Errin James, Director of Advising and Counseling, immediately if you have been exposed to or diagnosed/tested positive for COVID-19.

No	Yes	Question
<input type="checkbox"/>	<input type="checkbox"/>	1. Within the last 14 days, have you had close contact with or cared for someone who is suspected or confirmed to have COVID-19? (A generalized definition of close contact is within 6 feet of a positive case for more than 15 minutes. However, close contact is situational, and contact tracers may take other factors into consideration when making quarantine recommendations.)
<input type="checkbox"/>	<input type="checkbox"/>	2. Have you been diagnosed with or do you believe yourself to have COVID-19?
<input type="checkbox"/>	<input type="checkbox"/>	3. Do you currently have a fever greater than 100° F, or have you experienced a fever within the last 48 hours?
<input type="checkbox"/>	<input type="checkbox"/>	4. Have you felt unwell within the last 48 hours with symptoms of COVID-19 (fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea)?

If “Yes” is checked for any question, do not come to campus.

Positive, Exposed, or Symptomatic Individuals

Overview:

Students are required to report testing or being diagnosed positive for COVID-19; being exposed through close contact; or experiencing symptoms of COVID-19 to the confidential email address Care@eacc.edu OR to the [Director of Advising and Counseling \(DAC\)](#) OR to an [academic vice president \(VP\)](#).

According to the [Arkansas Department of Health \(ADH\)](#) and [Centers for Disease Control \(CDC\)](#), institutions of higher education, such as EACC, should notify health officials and close contacts of faculty, staff, and students of any case of COVID-19 while maintaining appropriate confidentiality.

In addition, EACC is advised to exclude from campus those diagnosed or testing positive for COVID-19, close contacts of positive individuals, and those experiencing symptoms of COVID-19, and to provide preliminary recommendations for a period of quarantine. EACC is not providing medical advice or conducting official contact tracing.

All positive, exposed, or symptomatic individuals must follow the instructions of the contact tracer and/or case manager from ADH or the [University of Arkansas for Medical Sciences \(UAMS\)](#). EACC’s campus process of notification is a preliminary process meant to make immediate decisions about who may not come to campus for a period

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of time, and is made pending instructions from ADH or UAMS. EACC will make recommendations based on the most current public health guidance, which will change as more is learned about COVID-19.

For **students**, the VP or DAC will determine a possible **return-to-campus (RTC)** date, pending a letter of release from quarantine or isolation from ADH or UAMS. In addition, only the VP or DAC will gather detailed information regarding **possible close contacts (PCC)** that may have occurred on campus and will notify PCC. When notifying PCC, the infected student will not be identified by name and their identity will be protected as much as possible.

Arrangements for attendance, assignments, or instruction must be made with an instructor or dean or director. In making such arrangements, a student is **not** required to identify as either exposed to, or positive for, COVID-19 (but may if they choose to do so), but should indicate that they are not able to come to campus or complete work for a specified period of time. Documentation of quarantine or illness is not required due to the public health crisis.

UAMS will conduct contact tracing for all colleges and universities in Arkansas. Contact tracing is how public health officials track the spread of an infectious disease. If a person is confirmed to have COVID-19, contact tracers contact them to help them recall who they have been in contact with while they are infectious. Then those people are contacted and asked to quarantine themselves to stop further spread.

When a person is confirmed positive, ADH contact tracers will ask initial questions regarding where a person works or attends school. UAMS contact tracers will contact individuals who are employed by or who attend a college or university. The colleges and universities are required to assist by providing information contact tracers may need to reach close contacts.

Official decisions regarding quarantine, isolation, and testing will be made by the UAMS contact tracer. Students and employees must answer all questions honestly and to the best of their ability when contacted by a UAMS contact tracer. All students and employees must report being diagnosed with COVID-19 so that immediate safety precautions may be taken while the infected person awaits instructions from the contact tracer.

Student Reporting Requirements:

Positive Test or Diagnosis for COVID-19	Close Contact with COVID-19 Positive Person	Develops Symptoms of COVID-19	Person to Contact
Yes, required to report	Yes, required to report	Yes, required to report	Academic Vice President (VP) OR Director of Advising & Counseling (DAC), OR Care@eacc.edu

Priority Testing for Students Who Are Close Contacts or Symptomatic

ADH and ADHE do not recommend testing of all persons on campus. However, EACC students and employees will be given priority status in testing at the Local Health Unit (LHU) of the ADH in Forrest City. **The College will make an appointment** for students who are **experiencing symptoms** of COVID-19 or have come into **close contact** with a person diagnosed or testing positive for COVID-19. The College must make the testing appointment in order for them to be placed into priority status.

“Point-of-care” rapid tests have been set aside for higher education; these will be used if the College has made the appointment for a **symptomatic** student, providing results in 15-30 minutes. If the test is positive, the person is considered positive for COVID-19. If the test is negative, a second specimen will be taken and sent to the lab to confirm the negative result. The rapid test will only be used if the person is experiencing symptoms.

Students who come into **close contact** with a COVID-19 infected person who are **not experiencing** any **symptoms** will also be tested at the LHU. **The College will make the appointment** for them. However, because rapid tests can only be used for *symptomatic* individuals, a specimen will be taken from close contacts *without* symptoms and sent to the public health lab in Little Rock. Results will take a few days. The tests will be prioritized if the person is connected to the College. If they do **not** have symptoms, **close contacts should wait 5 days from the first contact with the infected person before being tested**, per ADH. If they **are experiencing symptoms** of COVID-19, they should be tested immediately.

Health department units will take insurance information if a person has insurance, but there is no charge to be tested, even if a person does not have insurance. If tested, students should contact the VP or DAC or Cares@eacc.edu immediately with results. In order for the College to make a testing appointment, students should contact the VP or the DAC, or Cares@eacc.edu.

Close Contacts

Time and distance are the two most important factors in determining who should quarantine based on exposure to COVID-19. The generalized definition of being a close contact of a person **diagnosed with or testing positive** for COVID-19 is contact for **more than fifteen minutes** within **less than 6 feet**.

Those who are confirmed by contact tracers to be close contacts of individuals infected with COVID-19 will be required by contact tracers to **quarantine for 14 days, as will any members of their household**. Anyone who believes they may have been exposed to COVID-19 due to close contact with an infected person should not come to campus.

More details about whom to notify are located throughout this document. It should be noted that to be a close contact, a person has to come into contact with someone who has been diagnosed or tested positive for COVID-19. However, the state of Arkansas has encouraged anyone who suspects they might be infected with, or may have been exposed to, COVID-19 to get tested.

Based on the time and distance principles, there are two primary ways to prevent yourself from having to quarantine: (1) do not talk to, be around, or “hang out” with others for more than 15 minutes; (2) stay 6 feet away from others.

EACC has implemented additional protective measures to offer everyone as much protection as possible. These include face coverings (state-mandated as of July) and barriers. Even with additional protective measures, everyone must cultivate the habit of keeping interaction with others to less than 15 minutes and ensure they are *at least* 6 feet away from others. Contact tracers from UAMS will ask detailed questions, as there are other factors that could place a person at risk, such as close physical contact like a hug or handshake, or if an infected person sneezed or coughed.

Not wearing a face covering, improperly wearing a face covering, violating the 6 feet or 15 minute rule without clear justification, and removing or going around barriers may lead to disciplinary measures. Failure to follow all safety protocols is a serious matter.

What is quarantine?

According to ADH, quarantine is what a person who is confirmed as a close contact of a positive person must do in order to protect others. The period of **quarantine is for 14 days** from the **last** date of contact with the infected person. Anyone living with the close contact should also quarantine. Per ADH, this means that the close contact **AND anyone living or staying with the close contact** should:

1. Stay at home and avoid all public activities. **Do not** go to work, church, school, stores (including grocery stores), nor any public events or places. Ask friends, family or neighbors to go grocery shopping for you and drop off the bags at your door.
2. **Do not** have visitors in your home, even at a distance.

3. If you live with other people, stay in separate rooms and use separate bathrooms. If that is not possible, wear a face mask when you are in the same room and stay at least 6 feet away from them (i.e. practice social distancing even in your home).
4. Do not share items such as dishes, cups, forks, spoons, towels, etc.
5. Do not leave your home except to get urgent or emergency medical care.
6. In the event of a medical emergency, call 911. Tell them that you are in quarantine due to possible coronavirus exposure. Keep a face mask on until a health care provider asks you to remove it.
7. Check yourself for fever twice a day. This means taking your temperature in the morning and before bed at night. Write it down on a piece of paper. Your doctor will need this information to determine when you are able to go back to normal activities or if you need additional care.

When the contact tracer from UAMS calls a close contact, they will provide quarantine instructions. Those must be followed. A close contact cannot come back to campus until the quarantine period has ended. If a letter of release from quarantine is provided, students should give a copy (if received) to their VP or the DAC or Cares@eacc.edu. If no letter is provided, then the 14-day quarantine period will be followed. The relevant administrator will determine a RTC date for students or employees in this case.

What if I live with a COVID-19 positive person? How will that affect quarantine?

If a student lives with a positive individual, the positive individual should isolate themselves in the household away from others. The date of last contact will be the date the positive individual went into isolation. If the student cannot be isolated from the positive person, the last date of contact will be the last date of the infected person's isolation. From that date, the student will have to quarantine for 14 days, or until they test positive, at which time guidelines for infected individuals apply.

Can I end quarantine earlier than the 14th day if I have one or more negative test results?

No. ADH requires a person exposed to COVID-19 to complete a 14-day quarantine period, even though they may have a negative test result during the quarantine period.

How do I avoid being quarantined as a close contact?

There are 2 primary ways:

1. Stay 6 feet or more away from others.
2. Do not have contact with others for more than 15 minutes.

Face coverings and barriers also help.

What about the 6 feet rule?

Many of us are not good at judging 6 feet. Clearly, if you are across campus from another person, that is sufficient to meet the 6-foot standard. However, there are variables that make a difference. A sneeze can transmit droplets as much as 26 feet away without a face covering; therefore, 8 feet away with no mask and the infected person coughs or sneezes would probably require that the other person be classified as a close contact and quarantine for 14 days.

Being enclosed with an infected person in a 10 x 10 room for several hours might also put a person at risk even if they were 6 feet apart, especially if face coverings were not worn or were improperly worn. The more time an infected person spends in one room the more droplets they emit and the greater the concentration of the virus, thus increasing the likelihood that someone may be exposed. However, in a room that is much larger or has very high ceilings, the risk might be less. The point is, we must think carefully about each contact and determine if risk factors can be avoided.

Student Who Tests or Is Diagnosed Positive for COVID-19

What should a student do if they test or are diagnosed positive for COVID-19?

1. Notify an academic vice president (VP), the Director of Advising and Counseling (DAC), or email Care@eacc.edu.
2. Begin isolation pending instructions from contact tracer. Do not come to campus until isolation period ends, and if on campus when diagnosis or tests results are received, leave immediately.
3. Answer the phone when the UAMS contact tracer calls and follow quarantine, isolation, and all other instructions provided.
4. Determine in consultation with VP or DAC an estimated return-to-campus (RTC) date (pending instructions from contact tracer or letter of release from isolation) and provide information regarding possible close contacts (PCC). When PCCs are contacted, the student will not be identified by name only that the PCC may have been exposed on campus on a specific date.
5. Instructors of a positive student's on campus classes will be notified, but the student will not be identified as infected with COVID-19, only that they are approved to attend remotely until a specified date.
6. If a student is enrolled in an on-campus class and needs to make arrangements for assignments, those arrangements should be made directly with an instructor or dean or director.
7. In requesting special arrangements, the student is not required to identify as positive for COVID-19 (but may if they choose to do so). Documentation of quarantine or illness is not required due to the public health crisis. Instructors will not share this information with others.
8. If a positive student in an online class is too ill to complete coursework, they should follow the normal process of working with each faculty member or dean/director to determine assignment and/or instructional accommodations. The student is not required to disclose that the illness is COVID-19 (but may if they choose to do so), and is not required to provide documentation.
9. Contact tracer should provide instructions for isolation. Positive students should receive a letter of release from isolation, and must provide a copy to the DAC, VP, or Care@eacc.edu; however, guidelines for ending isolation are provided in case of significant delays in letter notification process.
10. Currently, ADH advises that people **positive for COVID-19 with symptoms** may end isolating at home after **24 hours** since last fever without the use of fever-reducing medications AND other symptoms have improved AND **10 days** since symptoms first appeared.
11. ADH advises that individuals who are hospitalized **with COVID-19 with severe illness** may end isolation after **24 hours** since last fever without the use of fever-reducing medications AND other symptoms have improved AND **20 days have passed since symptoms first appeared**.
12. Isolation for people positive for COVID-19 with NO symptoms is 10 days since the date the positive test was given (not the date results were received) with no illness.
13. EACC reserves the right to require proof of a negative test or tests if the situation demands and/or the pandemic evolves.
14. EACC has an obligation to exclude positive individuals from campus and inform possible close contacts. However, the positive individual will not be identified by name to other students, and their identity will be protected as much as possible.

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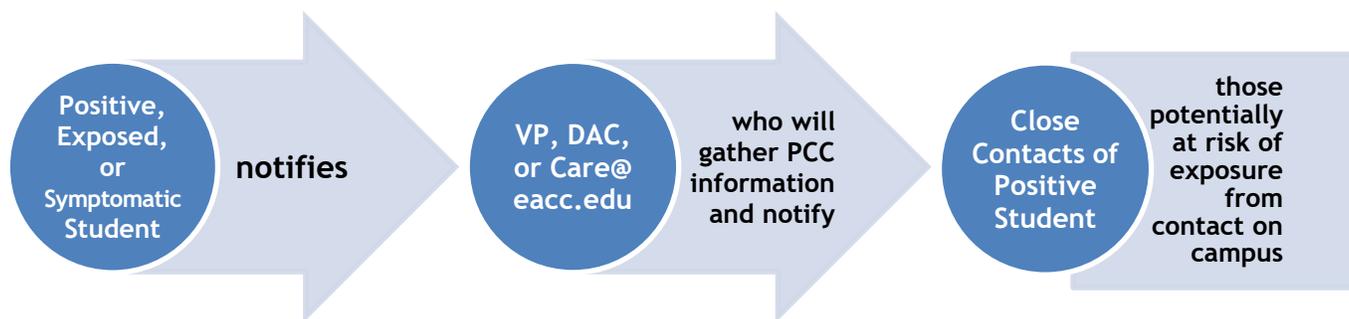
Director of Advising and Counseling (DAC):

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Transportation Note: If a student receives notification of a positive test or diagnosis while on campus and does not have access to immediate transportation, student must wait in a designated quarantine area (at present, the **quarantine area is the student center**), or a safe area, such as outside and away from others, until transportation arrives. If student has no means of transportation, the student should contact the DAC about the possibility of EACC providing transportation.

Possible Close Contact (PCC) Process for Positive Students

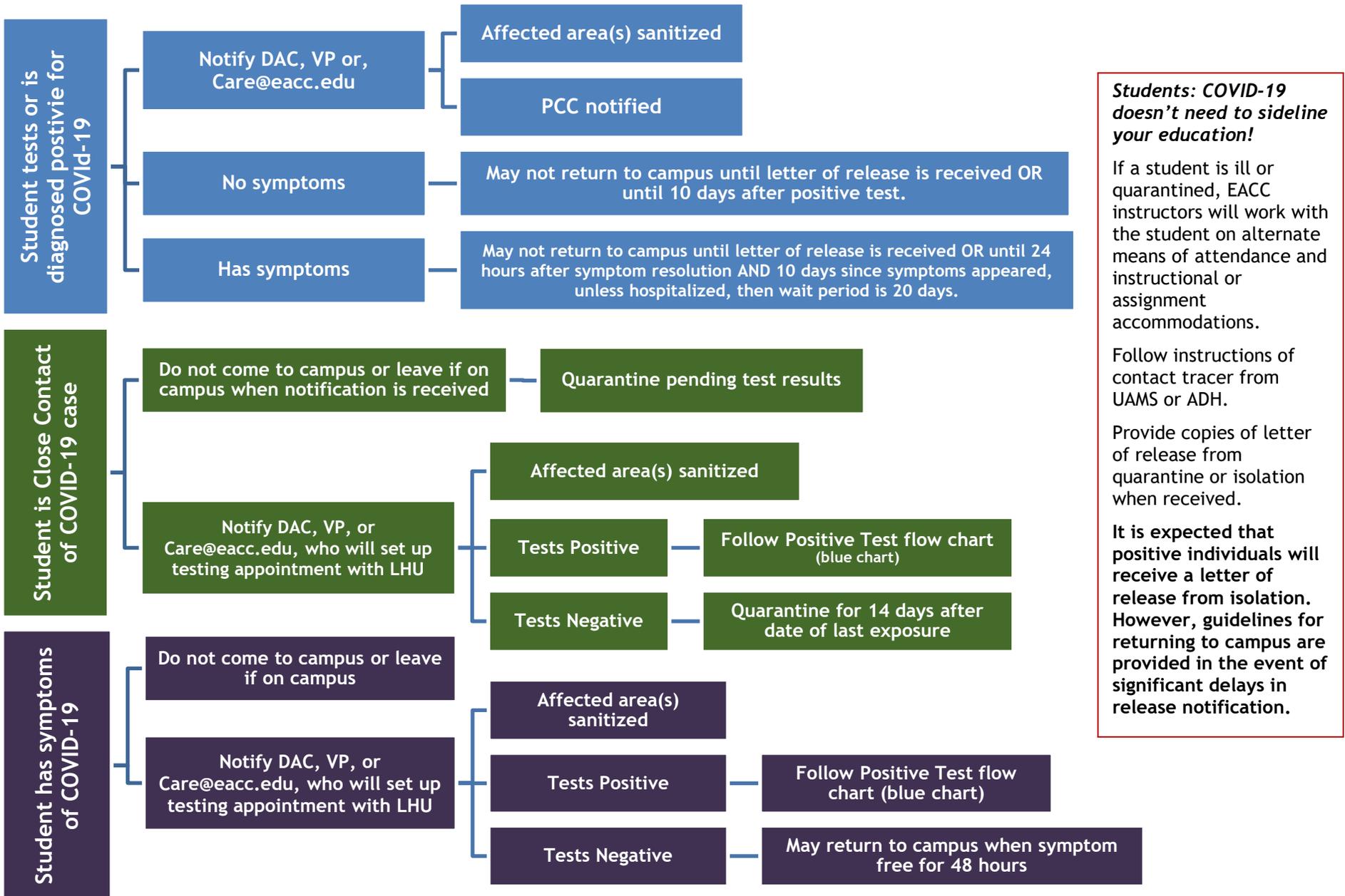
What will happen when a student tests or is diagnosed positive for COVID-19? Who will notify close contacts?



1. In order to ensure that the process of protecting others on campus begins as soon as possible, EACC will gather information about PCCs while student awaits contact tracer's phone call.
2. EACC has an obligation to exclude infected individuals from campus and inform PCCs. The positive student will not be identified by name to close contacts or other students, only that the PCC may have been exposed on campus on a certain date. Only an academic vice president (VP) or the Director of Advising and Counseling (DAC) is authorized to gather information regarding possible close contacts of an infected student.
3. The VP or DAC will contact the student to determine date of positive test or symptom onset, dates student was on campus, and information about PCC.
4. The VP or DAC will advise the student they may not return to campus until isolation period has ended and will determine an estimated RTC date for the student, pending instructions from contact tracer.
5. The VP or DAC will advise the student that they are not required to disclose diagnosis to their instructors, but they must make attendance or assignment/instruction accommodations with their instructors or dean/director (see positive student instructions above). Documentation of quarantine or illness is not required. Instructors will not share this information with others.
6. The VP or DAC will notify the AVP HR/CS of area(s) that need to be sanitized and notify PCC.
7. If PCC is an employee, the VP or the DAC will notify the relevant AA or AVP HR/CS. See instructions for close contact who is an employee above.
8. If PCC is a student, the notification should be given by the VP or DAC. See instructions for close contact who is a student below.
9. Instructors of a positive student's on campus classes will be notified, **but the student will not be identified as infected with COVID-19, only that they are approved to attend remotely.**

Positive, Exposed, or Symptomatic Student Flow Chart

VP = Academic Vice President; DAC = Director of Advising and Counseling; LHU = Local Health Unit of ADH.



Students: COVID-19 doesn't need to sideline your education!

If a student is ill or quarantined, EACC instructors will work with the student on alternate means of attendance and instructional or assignment accommodations.

Follow instructions of contact tracer from UAMS or ADH.

Provide copies of letter of release from quarantine or isolation when received.

It is expected that positive individuals will receive a letter of release from isolation. However, guidelines for returning to campus are provided in the event of significant delays in release notification.

What will an instructor or staff member do if a student reports a COVID-19 positive test or diagnosis?

1. If a student who is on campus reports a positive test or diagnosis to an instructor or staff member, the instructor or staff member will advise the student to leave and to contact VP, DAC, or Care@eacc.edu after they are safely off campus.
2. Instructors will get contact information and provide reassurance that attendance and instructional/assignment accommodations will be made, but will make arrangements to talk later.
3. The instructor or staff member will notify the VP so affected area(s) can be sanitized. The instructor or staff member will not disclose any information about the student to anyone but the VP or the DAC.
4. If a student who is off campus notifies an instructor or staff member of positive test/diagnosis (by email, text, phone call, Zoom), the instructor will advise the student to contact VP, DAC, or Care@eacc.edu immediately.
5. Instructors will provide accommodations for attendance or instruction/assignments, although students are not required to disclose that they have tested or been diagnosed positive for COVID-19. The goal is to provide as many ways for students to attend or complete assignments/receive instruction as possible. Students are not required to present medical documentation.

What if another student reports a COVID-19 positive diagnosis or test to me?

Ask the student to leave campus, and to contact VP, DAC, or Care@eacc.edu after they are safely off campus. Do not engage with the student for more than 15 minutes. Remain 6 feet from student at all times. Do not notify others on campus. You may email Care@eacc.edu if you have concerns about possible exposure.

Student in Close Contact with COVID-19 Positive Person

What should a student do if they are a close contact of a person who is diagnosed or tests positive for COVID-19?

1. Notify the Director of Advising or Counseling (DAC) or an academic vice president (VP) or email the confidential email Care@eacc.edu.
1. The DAC or VP will ensure that an appointment for testing is made with the LHU (local health unit). At present, ADH advises that PCCs should not be tested until **5 days after exposure**.
2. Begin quarantine pending instructions from contact tracer or test results. Do not come to campus until quarantine period ends, and if on campus when close contact occurs or when notified of a close contact, leave immediately.
2. Answer the phone when contacted by a contact tracer and follow their instructions.
3. Make arrangements for attendance and instruction/assignment accommodations directly with an instructor or dean or director.
4. In requesting special arrangements, a student is **not** required to identify as a close contact of a COVID-19 positive person (but *may* if they choose to do so), but should indicate that they are not able to come to campus and/or complete work for a specified period of time. Documentation of quarantine or illness is not required due to the public health crisis. Instructors may not share this information with others.
5. Instructors of the student's on campus classes will be notified by the DAC or VP that the student has been approved to attend remotely, but the student will not be identified as a close contact of a person with COVID-19.
6. If test result is positive, see instructions for positive students above.

7. If test results are negative, the ADH advises that the student should not return to campus until 14 days after last exposure.
8. If a student lives with a positive individual, the individual should isolate themselves in the household away from others. The date of last contact will be the date the positive individual went into isolation. If the student cannot be isolated from the positive person, the last date of contact will be the last date of the infected person's isolation. From that date, the student will have to quarantine for 14 days, or until the student tests positive, at which time guidelines for infected individuals apply.
9. If a student receives a letter of release from ADH or UAMS, they are required to provide it to the VP, DAC, or Care@eacc.edu.

Close Contact Process for a Close Contact of a Close Contact

This is called a secondary contact. ADH does not recommend that EACC notify secondary contacts.

Student Who Develops Symptoms of COVID-19

What should a student do if they develop symptoms of COVID-19?

1. Notify the Director of Advising or Counseling (DAC) or an academic vice president (VP) or email the confidential email Care@eacc.edu.
2. The DAC or VP will ensure that an appointment for testing is made with the LHU (local health unit). If on campus when symptoms develop, leave immediately.
3. Begin quarantine/isolation pending test results.
4. Communicate with instructors if accommodations are needed for attendance or assignments/instruction. Students are not required to disclose that their symptoms are related to COVID-19, but students may disclose the information if they wish.
5. If test is positive, follow instructions for positive diagnosis.
6. If tests are negative, do not return to campus until 48 hours after symptom resolution.

Can I request that a student who appears symptomatic be screened for temperature or COVID-19 symptoms?

1. Students should refer fellow students to the DAC in the Betty Jo Hodges building. They may also email Care@eacc.edu.
2. Be aware that making assumptions about or engaging in negative treatment of others based on perceived symptoms, medical conditions or abilities, national origin, racial and ethnic characteristics, socioeconomic status, gender, gender identity, sexual orientation, religion, or disability is considered discrimination and harassment. No person should feel subject to mistreatment or face repercussions due to their perceived symptoms or medical conditions.

Can I report a positive, ill, or exposed student who is not coming forward?

1. First, if the student has disclosed this to you, encourage the student to leave campus and to contact the DAC, an academic VP, or email Care@eacc.edu.
2. Students may refer fellow students to the DAC in the Betty Jo Hodges building. They may also email Care@eacc.edu.
3. Be aware that making assumptions about or engaging in negative treatment of others based on perceived symptoms, medical conditions or abilities, national origin, racial and ethnic characteristics, socioeconomic status, gender, gender identity, sexual orientation, religion, or disability is considered discrimination and harassment. No person should feel subject to mistreatment or face repercussions due to their perceived symptoms or medical conditions.

What will an instructor or staff member do if a student comes to campus before being cleared to return to campus?

The instructor or staff member will politely remind the student they have been **approved to attend class remotely** and should continue to do so until that period has ended. If they are in the classroom, the instructor may suggest that they leave, but will be encouraging in letting them know that we want them to come back when their term for remote attendance has ended.

Noncompliance with Campus Guide

Failure to comply with the protocols and guidance in this guide places our campus community at risk for spreading the virus which could endanger community health and result in further disruption of educational activities. Every member of our campus community is empowered to request compliance with the protocols and guidance set forth here and in other College communications. Those who encounter noncompliance with guidelines may notify Mr. Ike Sanders, Associate Vice President of Human Resources and Campus Services, or Care@eacc.edu.

Adherence to safety protocols falls under the student code of conduct in the student handbook. See the code for sanctions for those who fail to comply. Repeated or serious noncompliance with current COVID-19 safety measures may result in suspended facility access for a period of time or other sanctions.

Health and Safety Guidance/Personal Safety Practices

Face Coverings Required:

Face coverings must be worn by all faculty, staff, students, guests, vendors, and visitors. Face coverings are worn to protect others in the event someone is unknowingly transmitting the virus. As of July 20, this is a statewide mandate required by Governor's Executive Order 20-43.

Physical distancing of 6 feet must be maintained even while using face coverings.

EACC provided reusable cloth face coverings to all students at student orientation. If a student did not attend student orientation, they may contact Care@eacc.edu for a cloth face covering. Disposable face coverings will be available in several locations on campus, including the Betty Jo Hodges building. Some instructors and programs will also have a supply. Cloth face coverings will also be available for purchase in the bookstore. Cloth face coverings may be supplied by the wearer, as long as they meet CDC guidelines. All cloth face coverings must be properly hand washed or laundered.

Faculty will not allow a student to remain in class who refuses to wear a face covering and will enforce proper wearing of face coverings. Proper wearing of face coverings includes keeping the **mouth AND nose** covered at **all times**. Proper wearing of face coverings falls under the student code of conduct in the student handbook. See the code for sanctions for those who fail to comply.

Students should not miss class due to lack of a face covering. They should go to the Hodges building to obtain a free face covering or to the bookstore to purchase a cloth face covering or attend the class via an alternative method such as Zoom.

Face coverings may vary (e.g., masks or neck gaiters are acceptable, although they must be snug at the bottom and not open). At a minimum, cloth face coverings should:

- Fit snugly but comfortably against the side of the face.
- Be secured (e.g., with ties or ear loops).
- Cover the nose and mouth.
- Allow for breathing without restriction.
- Be able to be laundered without damage or change to shape.

Exceptions to Face Coverings Requirement:

Exceptions to the face-covering requirement include those whose duties or activities prevent safe use of a face covering, those who are alone in a room, or those who are eating. If a face covering is removed for eating, individuals should maintain more than 6 feet of distance and should not face each other. Exceptions to the face-covering requirement may be made for individuals with a documented medical condition. Accommodations may include the use of barriers or transfer to online classes. Contact Care@eacc.edu for more information.

Use and Care of Face Coverings:

When putting on a face covering/disposable mask, the CDC advises that everyone should:

- Wash hands or use hand sanitizer prior to handling the face covering/disposable mask.
- Ensure the face covering/disposable mask fits snugly over the nose and under the chin.
- Tie straps behind the head and neck or loop around the ears.
- Throughout the process wearers should avoid touching the front of the face covering/disposable mask and avoid adjusting it during the day and wash hands/use sanitizer after any adjustments.
- When taking off a face covering/disposable mask, everyone should avoid touching their eyes, nose, or mouth; loop their finger into the strap and pull the strap away from the ear, or untie the straps; wash hands immediately after removing.
- Face coverings/disposable masks should be stored in a paper bag when not in use.
- Cloth face coverings may not be used more than one day at a time and must be washed after use with regular soap or clothing detergent.
- Cloth face coverings should be replaced immediately if soiled, damaged (e.g. ripped, punctured), or visibly contaminated.
- Disposable masks should not be used for more than one day and should be placed in the trash if they become soiled, damaged, or visibly contaminated.

Distancing:

Since people can spread the virus before they know they are sick, it is important that we stay away from others, *even if we have no symptoms*. Students should remain in their learning area and not gather together or visit other locations on campus unless absolutely necessary. Social gatherings are prohibited.

EACC will utilize virtual events and meetings as much as possible. **All meetings with instructors or advisors should be done over the phone, over Zoom, or through email.**

One of EACC's best defenses against COVID-19 is the unique layout of our campus, which keeps people dispersed in different areas. It will promote good health for students and employees to remain in their areas while on campus. Everyone on campus is expected to follow social distancing practices:

- Stay at least 6 feet (more is better) from other people whenever possible.
- Do not gather in groups.
- Avoid others when entering or exiting a building or moving between rooms or buildings such as in hallways. Do not stop to engage with another person during these transitions.
- Distance yourself when standing in line and ask others to move if they violate the 6-foot rule.
- Avoid others when moving between the parking lot and campus. We are most likely to greet people as we enter or leave campus. Do not stop to engage with others when entering campus.

In particular, students should:

- Remain in their learning area as much as possible.
- Do not congregate on campus unless a 6 foot distance is maintained **and** face coverings are worn.
- Remain in their vehicles until the start of class and return to their vehicles after class, or to a safe area such as outside, away from others.
- Keep a log of all close contacts on campus to aid in contact tracing.

Other Health and Safety Practices and Protocols

Everyone should **wash their hands often** with soap and warm water for at least 20 seconds, especially after blowing their nose, coughing, sneezing, or touching their face. Everyone should wash their hands as they enter and leave areas and before eating. EACC has an excellent video on handwashing featuring Nursing Instructor Liz Ramsey Brawner. The link is on the website under COVID-19 resources.

Wash or sanitize your hands every time you enter or exit a building, or touch equipment or supplies others may have used. Do not touch your face before cleaning hands.

According to the CDC, gloves are not necessary for general use and do not replace hand washing. Washing hands is considered the best practice for common tasks. If gloves are worn, wearers should watch the video featuring Instructor Debbie Hill on proper removal and disposal of gloves.

The College has ordered face shields and goggles for use as an additional safety measure or accommodation, where needed. If you are assigned goggles or face shield, wear it, and do not touch your face. That defeats the purpose of wearing the protective equipment. Wash or sanitize your hands before and after putting on protective equipment and after removing it. Otherwise, you have compromised the effectiveness of these protective measures.

Everyone must **cover their mouth and nose with a tissue when they cough or sneeze or use the inside of their elbow**. Used tissues must immediately be thrown in the trash. After sneezing, wash hands with soap and water for at least 20 seconds. If soap and water are not available, clean hands with a hand sanitizer that contains at least 60% alcohol. EACC has purchased thousands of bottles of hand sanitizer for everyone's use and has installed hand sanitizer stations all over campus.

Custodial crews will clean common areas such as lobbies, restrooms, and classrooms daily. High-touch areas will be cleaned more often. Before starting an activity and before leaving any room in which they have been working, faculty and staff will wipe down or spray all areas. Tools, equipment, and supplies will not be shared unless they are sanitized with wipes or disinfecting spray between users.

Instruction

Because students find it disruptive to change academic calendars that have been planned years in advance, the academic calendar for the Fall 2020 semester will remain the same. We plan to observe the Labor Day holiday, fall break, and Thanksgiving break as scheduled. At present, we plan to return to campus following Thanksgiving, with the last day of classes set for December 7, and finals to begin on December 8. These plans are, of course, subject to change.

For anyone coming to campus, safety is paramount. All students, employees, and visitors will be provided face coverings and are required to wear them. Everyone is required to maintain 6 feet of distance at all times possible. Hand sanitizer stations are available in all buildings.

Face shields, plexiglass, clear shower curtains, or other protective barriers will be strategically placed to enhance safety. Common areas will be subject to frequent cleaning with EPA certified sanitizing products. All classrooms were thoroughly sanitized before classes began.

On-Campus and Face-to-Face Instruction:

Classroom learning has been a need that students have been vocal in expressing. For those who prefer to learn in person, EACC is providing classroom instruction this fall with enhanced safety measures. Although face-to-face instruction is offered, all faculty will prepare their fall courses to be taught both in class and remotely.

Face-to-face classes will utilize both distancing and face coverings. Classes will be carefully scheduled with regard to safe social distancing including planning for safe building and classroom ingress and egress. EACC will have smaller classes in larger rooms as much as feasible.

A schedule of rooms being used for classes will be provided by the Vice Presidents to Mr. Ike Sanders, Associate Vice President of Human Resources and Campus Services, so that cleaning and disinfecting can be concentrated in areas where the most people are present.

Students in on-campus classes will be allowed to switch between face-to-face and virtual learning if necessary due to health concerns or personal and family responsibilities. Courses will be designed so that all enrolled students receive an equal opportunity to master course learning objectives regardless of modality (students attending remote/online because of quarantine vs. students attending class in-person). Students from one modality should not be disadvantaged or penalized relative to students attending in another modality.

All students will have options for required general education classes that do not require them to come to campus, but we are providing as many options for on-campus instruction as we can provide.

Although all classes – including technical, vocational, and occupational – will have plans in place to be able to deliver content remotely, *there are some learning activities or instruction in some programs that cannot be delivered remotely.* However, if a situation arises in which a student cannot complete a class, there are also mechanisms in place to allow them to complete assignments or demonstrate skills mastery at a later date. EACC will do all that we can to adapt to unique student needs as the semester progresses. All instructional divisions will develop plans to flexibly and safely deliver the best instruction possible.

If students have a question about what on-campus courses are offered they may check the online schedule for the most up-to-date information or email Care@eacc.edu if they do not see the particular course they would like to take on campus.

Distancing During Classes:

All faculty and students must maintain 6 feet of distance while in class, unless granted a special exception due to instructional requirements. Seating/desks will be spaced 6 feet apart and seats or rows will be taped off or removed. **Staff, instructors, and students may not rearrange the seating or remove tape** or other barriers. **Instructors must enforce distancing through modified layouts in class.**

Assigned Seating:

To aid in contact tracing, **EACC instructors will assign seats in classes and keep seating charts.** Students will be required to sit in their assigned seats and attendance will be taken each class meeting so that accurate information can be provided for contact tracing purposes.

Personal Protective Equipment in Class:

All students and faculty must wear face coverings at all times in the classroom, even when separated by 6 feet or more of distance and even when barriers are in use. As of July 17, 2020, Arkansas is under a state mandate requiring face coverings. In addition, instructors must also wear a face shield or utilize a barrier to provide additional protection.

Lecturing or demonstrating with a face covering is not an ideal experience for either the instructor or the students. However, it is an important safety precaution because of the opportunity for droplets to spread infection even in a pre-symptomatic phase.

Flexible Methods of Attendance:

All face-to-face classes must accommodate multiple methods of attendance. **Students are not required to have a healthcare provider's excuse to utilize these methods of attendance.** This policy is to encourage ill students to stay home and to accommodate parents who are coping with an ever-changing school and daycare situation. The goal is to provide a way for all students and faculty to attend class even if they cannot come to campus. Quarantining based on exposure, symptoms, and diagnosis of COVID-19 will continue for some time, as will disruptions to K-12 school and daycare schedules.

The methods that instructors use to effectively accommodate multiple means of attendance will vary from course to course, but common teaching strategies include:

- Teaching remote students synchronously using Zoom so the student or faculty member may attend from home.
- Recording class lectures during live classes and lab demonstrations and posting those immediately following class to Blackboard or YouTube.
- Pre-recording instructional content for asynchronous delivery.
- Teaching class in-person with a mix of students attending either remotely or in-person.
- Teaching class remotely with students attending either remotely or in person.

Syllabus Information:

To ensure that students know what is available to them in a health or childcare crisis or emergency, each syllabus must provide the following information in detail for each course:

- Alternate methods of attendance for quarantined or ill students, or students who have childcare disruptions due to COVID-19.
- Alternate methods of instructional delivery in the case of a quarantined or ill faculty member.
- Course procedures and alternate methods of instruction in the event of a campus shut down.

Online, Remote, or Virtual Component for All Classes:

Each on-campus class will have an online, remote, or virtual component, so that the course can accommodate remote learning if a student or faculty member is quarantined or unable to attend class for another reason, or if public health directives require campus closure.

All instructors are prepared to continue to provide quality instruction if any of the following occur, as these events are not only possible, but are probable during fall 2020:

- Instructor becomes ill or is exposed to COVID-19 and must be quarantined for 14 days.
- A student becomes ill or is exposed to COVID-19 and must be quarantined for 14 days.
- Instructor cannot come to campus due to childcare needs resulting from the COVID-19 crisis.
- A student cannot come to campus due to childcare needs resulting from the COVID-19 crisis.
- Instructor or student has an illness other than COVID-19 and cannot come to campus.
- The public health crisis demands the institution limit access to campus for a period of time.

EACC is committed to upholding high standards in instruction and student satisfaction. These standards apply to all forms that instruction takes, including in-person, virtual, and other methods. Instructors will be provided with appropriate tools and support and are expected to deliver high-quality courses using technology, course design, and pedagogy that are appropriate for their learning objectives.

The following tools and equipment are available to assist in providing flexible attendance options:

- All students, faculty, and staff have access to Zoom videoconferencing. A person does not need a host license to participate in a Zoom class or conference; only the host needs a license.
- All faculty have a Blackboard template for all courses and will require regular student log ins to Blackboard and to EACC email.
- Live-streaming video cameras for classrooms, Go-Pro cameras for demonstrations, and webcams for faculty are available. This will allow pre-recording lectures and demonstrations, which can then be posted to a Blackboard course shell or recording each day's lectures/demonstration and posting to Blackboard; or to Zoom the class or demonstration synchronously so students can attend from home.

- EACC offers ALL students assistance with online or virtual learning and technology: Ms. Roni Horton, Director of Online Learning: rhorton@eacc.edu or 870-633-4480 ext. 360.
- Students may also email Blackboard@eacc.edu for help with Blackboard.

Lab and Clinical Instruction:

EACC will provide adequate distance between individuals engaged in experiential learning. Density of less than 6 feet may be permitted where the nature of the work requires it. In these cases, a higher level of PPE and screening procedures will be utilized. Students placed in healthcare settings as part of a clinical rotation will comply with the testing, screening, and PPE standards set by the clinical sites.

Lab and shop areas will ensure operation of ventilation systems and increase circulation of air as much as possible. Lab housekeeping is critical. Instructors must take ownership of their labs and should sanitize high-contact touch points between users or at least daily with wipes or disinfecting spray. All lab and hands-on instruction will use disposable, one-use items, or items assigned to one student, as much as possible. The sharing of learning tools will be limited, but if items are shared, instructors will ensure they are cleaned between users.

Lab and hands-on instruction will utilize a variety of methods to protect students as much as possible. These may include the use of “Sim labs” and other virtual methods; alternating schedules to minimize contact; compressing the amount of time required to complete learning objectives; and physically separating students with space markings or barriers.

For labs where someone tests positive for COVID-19, cleaning will be performed by using EPA and CDC approved cleaning supplies such as the sanitizing fogger.

Credit/No Credit Grade Option:

Students will be allowed to convert a grade to credit or no credit after the semester has ended. However, students are STRONGLY cautioned that not all universities will accept transfer courses with a grade of “credit,” and should check with their chosen school if they plan to transfer. Students may contact Care@eacc.edu for more information or access the form and instructions on the website.

Departmental Plans:

All instructional divisions will develop plans to flexibly and safely deliver the best instruction possible. These plans must provide multiple options for those who feel safest learning remotely, and multiple options for students to switch between face-to-face and remote learning if necessary because of health or family needs. This is an institutional imperative if we are to serve our students.

There will be many changes to course delivery that will require learning on the part of students and instructors. This is necessary, because our goal is to ensure a quality learning environment -- through adaptability and flexibility – as well as an emotionally and physically safe space in which to learn, whether that space is virtual or physical.

Before, Between, and After Classes:

Students are asked to remain in their vehicles until class starts and to return to their vehicles or remain outdoors or in another safe area away from others following class to limit interaction with others. Buildings will be marked with directional signage as much as possible to ensure traffic flow minimizes risk. It is safer for individuals in hallways to face the same direction.

Students are not allowed to congregate in groups with less than 6 feet of distance, such as in hallways or entrances to buildings. **Faculty will enforce distancing and will disperse students if they have gathered together or correct those who do not follow directional signage.**

Student ID Cards

As part of the College's commitment to safety, beginning in the fall 2020 semester, we will pilot a requirement that all students and employees obtain and wear an EACC-issued photo identification (ID) badge. Everyone is strongly encouraged to visibly display their ID badge on their person while on campus. *This will prevent a student or employee from being mistaken as a visitor and having to undergo additional screening.*

This policy is needed for 3 reasons: (1) for safety during a time when people are wearing face masks (2) IDs are just as important as parking decals and (3) to set a tone of professionalism.

IDs should be encased in a plastic sleeve for protection and clipped to the upper torso or displayed on a lanyard in a location where they are easily visible. Student IDs may be mailed to students so that they do not have to come to campus. Contact Care@eacc.edu for more information.

ID badges will be issued in three categories: (1) student IDs: horizontally oriented; (2) employee IDs (both full- and part-time: vertically oriented; and (3) one-time use temporary IDs to be issued for visitors and employees or students who forget their ID. Temporary visitor IDs will be issued in the Hodges building; other locations that frequently accommodate visitors will also have the ability to print temporary badges such as the library, the Wynne center, the Fine Arts Center, and the Adult Education and Literacy Programs. Adult Education and literacy students may wear temporary badges, as well as community education and business and industry training students.

The EACC ID badge is the property of the College and may be revoked for inappropriate use. The ID badge may be used only by the individual to whom it was issued.

Individuals at Increased Risk

Based upon CDC and ADH guidance, some people may be at a higher risk of experiencing negative COVID-19 outcomes. EACC encourages students to carefully weigh their personal risks and make informed choices about their health and learning.

People of any age with certain underlying medical conditions are at increased risk for severe illness from COVID-19. More information about those conditions can be found here:

<https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-with-medical-conditions.html>, as well as actions those at increased risk can take to protect themselves and to make informed decisions about their health. As of June 25, these conditions include:

- Chronic kidney disease
- COPD (chronic obstructive pulmonary disease)
- Immunocompromised state (weakened immune system) from solid organ transplant
- Obesity (body mass index [BMI] of 30 or higher)
- Serious heart conditions, such as heart failure, coronary artery disease, or cardiomyopathies
- Sickle cell disease
- Type 2 diabetes mellitus

In addition, the CDC lists many conditions that *might* place a person at an increased risk for severe illness from COVID-19. That list is available here: <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-with-medical-conditions.html>, as well as the evidence related to this finding and steps individuals can take to protect themselves and make informed decisions about their health. Information about age and its relation to severe illness and COVID-19 is located here: <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/older-adults.html>,

Note that these categories may change based on evolving circumstances. CDC URLs update regularly and the CDC may update the location of its information more quickly than we can update this guide.

Accommodations:

EACC recognizes the intense challenges that students face during this time. Students with conditions such as those listed above are eligible for, and may request, reasonable accommodations. No student should feel subject to mistreatment or face repercussions due to their need for accommodations. Vulnerable students should not feel extra pressure or feel coerced into placing their health in jeopardy. If a student feels they are under such pressure, they may contact Care@eacc.edu or their dean or director.

Remote learning is a possible accommodation, as is additional PPE, partitioning from others, or scheduling at a time when the fewest number of persons are on campus, such as an independent study. Students should not hesitate to let us know if they have a special situation and need help. Students who need accommodations for COVID-19 or for any reason, may contact Mr. Errin James or they may email Care@eacc.edu or work with their instructors and deans or directors. **Students should note that for some programs, some in-person experiential learning is required by outside regulatory authorities, and EACC must follow those requirements.**

Campus Facilities

Only those with legitimate educational business are allowed on campus, although they do not have to be a registered student. All EACC distancing, face covering, screening, and disinfection standards must be observed by anyone coming to campus.

Open and Closed Buildings and Allowed Users:

The College is open, and the general public is welcome as long as they have educational business to conduct. All buildings with the exception of the Gym and Student Center will be unlocked during regular business hours (8-4:30). The Gym will be open for scheduled classes only. At present, the Student Center is closed to prevent group gatherings and sharing of common items, although this may be revisited if the situation changes.

The Library, the Betty Jo Hodges building, the bookstore, and the Computer Education Center are open for legitimate educational business. All individuals must maintain a distance of 6 feet. Rooms are configured to support appropriate distancing. Places where students may need to form a line will use cones, tape, or other methods to mark off the 6 foot required distance.

The cafeteria – Mr. Harold's Kitchen – will not be open for the fall semester to protect the health of the campus community. Tables will be set up in the cafeteria for those who bring their lunch, but only 1 person at a time will be allowed to sit at a table.

Cleaning Following Known or Suspected COVID-19 Exposure:

When a person has tested or been diagnosed positive for COVID-19 or is a close contact of an infected individual, the areas in which the person has been during an infectious period will be sanitized. The sanitizing fogger machine will be utilized or similar product with an EPA registration number and human coronavirus listed as a target pathogen. If advised by health officials, the area may be closed to occupants for a specified period of time.

Restrooms:

Use of restrooms must be limited to ensure at least 6 feet of distance between individuals. It is best to wait outside the restroom for someone to exit before entering and to wait at least 6 feet distant from the door. Signs will be posted reminding users of the need to maintain distance and to wash hands.

Eating:

If consuming food on campus, students should wear a mask or face covering until they are ready to eat and then replace it immediately. Everyone is requested to eat outside or in a private space such as a

personal vehicle. Even when eating outside, a 6-foot distance from others should be maintained. Individuals should not sit facing one another while eating. Students are discouraged from going to lunch with others for merely social purposes.

Student Services

Student services are available. However, distancing, screening, barriers, and other measures that protect both staff and students are in use. All **testing services**, including Accuplacer and CLEP, have been and continue to be available. Remote and in-person testing options are available, although the number of persons who may test at one time is limited. Our **academic advisors** have been working, and will continue to work, to register new and continuing students. Returning students may register themselves using the My EACC student portal.

Students who need testing, advising, or registration assistance may contact Mr. Errin James, Director of Advising and Counseling, ejames@eacc.edu or 870-633-4480 ext. 252, or they may email Care@eacc.edu

Clubs and organizations such as the EACC Ambassadors, Diverse Women, M-MAP, and SGA will continue to remain active on campus and virtually in the fall. Details for intramurals will be provided later. Staff will continue the student **wellness checks** that EACC began in the spring, and those will intensify if the pandemic causes more disruption of education. EACC is currently exploring ways to provide **mental health resources** to students. More details will be provided when we are able to make those arrangements. Employee mental health resources are available through our insurance provider.

Bookstore:

The Bookstore is open, but it is preferable for students to purchase their books through the My EACC student portal and pick up their books at a drive-through book pick up time. More information about that process as well as the possibility of books being mailed to a student was provided to students at orientation. Students may also contact Care@eacc.edu for more assistance in obtaining books.

Assistance with Laptops, Hotspots, and other Devices:

EACC has acquired laptops and hotspots to lend to students in need. Information on how to request those items will be handed out at new student orientation and will be available on the COVID-19 part of the website or by emailing Ms. Roni Horton, Director of Distance Learning and Student Success, rhorton@eacc.edu. Two student success programs -- Student Support Services and the Career Pathways Initiative -- also have technology to loan.

Student Transportation:

We are concerned about the risk caused by close proximity in vehicles and the rate of community spread in Arkansas. **We would like direct input from students so we can determine the criticality of the need for transportation.** Students are asked to email Care@eacc.edu or President Cline directly at ccline@eacc.edu if they think their need for transportation outweighs the risk. If transportation is provided, the CDC has issued guidelines and those will be strictly followed.

More Information

Students who have needs or questions about these guidelines or anything else may email Care@eacc.edu This guide will be updated as input is received from students, faculty, staff, and the community, and the most updated version of will be located on the COVID-19 section of the website.

List of Contacts:

Ike Sanders
Associate Vice President for Human Resources
and Campus Services
Telephone: (870) 633-4480 x 207/282
Email: isanders@eacc.edu

Robert Summers
Vice President for Vocational, Occupational,
and Technical Education
Telephone: (870) 633-4480 x 223/231
Email: rsummers@eacc.edu

Michelle Wilson
Vice President for Transfer Education and
Student Success
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Email: rwilson@eacc.edu

Roni Horton
Director for Online Learning and Student
Retention
Telephone: (870) 633-4480 x 360
Email: rhorton@eacc.edu

Errin James
Director of Advising and Counseling
Telephone: (870) 633-4480 x 252
Email: ejames@eacc.edu

Edith Mitchell
Director for Student Support Services
Telephone: (870) 633-4480 x 350
Email: emitchell@eacc.edu

Tik Ward
Director for Career Pathways Initiative
Telephone: (870) 633-4480 x 349
Email: tward@eacc.edu

FAQs

These questions have been most frequently asked; they will be updated as more students ask questions.

Is it safe for us to return to campus?

Safety is paramount. Everyone is required to wear face coverings and remain 6 feet apart. Hand sanitizer is available to every student and in all buildings. Plexiglass, clear shower curtains, or other protective barriers have been installed to enhance safety. Common areas undergo frequent sanitizing. All classrooms were thoroughly sanitized before classes begin. In preparation for the fall, we have ordered face coverings, including surgical masks, cloth masks, face shields, goggles/safety glasses, individual bottles of hand sanitizer, sanitizing wipes, disinfecting sprays, multiple automatic hand sanitizer dispensers for buildings, and gallons of cleaners and disinfectants.

EACC is doing everything we can to promote health and safety, but there is some risk of exposure to COVID-19, no matter how great the precautions, any time an individual leaves their home. By utilizing this guide, along with our dedicated cleaning staff, we are confident we are taking every step possible to provide a learning environment that is as safe as possible.

Do we have the option of virtual/remote instruction?

Yes. EACC is committed to providing students with quality learning opportunities using the modality that best helps them learn, whether that is online/virtual, on campus, or a combination of the two. Please review the class schedule for the most up-to-date course sections available. If there is a particular class you need to be taught with a particular modality (virtual/online vs. face-to-face), please email Care@eacc.edu, and we will work to schedule that for you. EACC is nimble enough to rapidly adapt to student needs. Please also review the section on flexible methods of attendance in this guide for more helpful information.

Will tutors and student support staff be available?

Yes. All student services including tutors and support staff have continued to be available. However, distancing, screening, shielding, and other measures that protect both staff and students are in use. In times of peak use, students will need to schedule tutoring in advance.

Tutoring may also be provided virtually. You may check with the Betty Jo Hodges Building staff or Mr. Errin James, Director of Advising and Counseling, ejames@eacc.edu or 870-633-448 ext. 252, or you may email Care@eacc.edu for more information.

Who do I contact to inquire about testing such as for the Accuplacer or CLEP? Are CLEP, Accuplacer, and other tests available now?

Yes, all testing services are available now. Remote testing options are available and in-person testing continues, although the number of persons who may test at one time is limited. You may check with the Betty Jo Hodges Building staff or Mr. Errin James, Director of Advising and Counseling, ejames@eacc.edu or 870-633-4480 ext. 252, or you may email Care@eacc.edu for more information.

Will the vans run?

We are concerned about the risk caused by close proximity in vehicles and the rate of community spread in Arkansas. **We would like direct input from students so we can determine the criticality of the need for transportation.** Students are asked to email Care@eacc.edu or President Cline directly at ccline@eacc.edu to let us know if they think their need for transportation outweighs the increased risk.

If the virus spreads again, will the campus close?

EACC will do whatever is necessary to protect the health of its students, but we certainly do not want to do anything that disrupts your education. Note that just because K-12 schools close, does not mean EACC will close. EACC does not house students in dormitories and does not have high-touch activities such as sports or fraternities/sororities; this will help us continue to teach in-person classes as long as possible.

However, any student enrolling in a face-to-face class should be aware that the possibility exists of a state shutdown of services. As a state agency, we will comply with all state directives. Faculty will prepare students for the possibility of this throughout the semester so that they will know exactly what will happen in each class. Please see the section on Instruction for more details.

In the spring and summer, EACC's campus never completely closed for an extended length of time due to our small classes, the layout of our campus, and the essential nature of our programs. Computer labs and other services remained functional for students throughout the spring and summer. On-campus classes were held over the summer.

What do I do if I see someone on campus who is sick?

Students who wish to report an instance of student non-compliance may email Care@eacc.edu or contact Mr. Errin James in the Betty Jo Hodges building, ejames@eacc.edu or 870-633-4480 ext. 252. Non-compliant students are violating the student code of conduct and will be subject to sanctions listed therein. Students who wish to report an instance of non-student non-compliance may email Care@eacc.edu or contact Mr. Ike Sanders, Associate Vice President of Human Resources and Campus Safety, isanders@eacc.edu.

Will I be required to have a computer or internet service?

EACC does not require students to have those items. Our campus provides high-speed internet access and access to high-quality computers. However, some students prefer to have their own WiFi and digital devices. We have upgraded our WiFi to extend its range so it can be more easily accessed from parking lots and open areas. Computers are available for student use in the Computer Education Center and the Library. EACC computer labs and IT services for students remained functional for students throughout the spring and summer.

EACC has acquired laptops and hotspots to lend to students in need. Details on how to request those items will be given out at student orientation and sent out via college email; students may also contact Ms. Roni Horton, rhorton@eacc.edu. Two student success programs – Student Support Services and the Career Pathways Initiative – also have technology to loan. For information on these programs, contact Ms. Edith Mitchell at emitchell@eacc.edu or Ms. Tik Ward at tward@eacc.edu.

What if I have a question about financial aid?

Contact Mr. Kevin Jumper, Director of Financial Aid, at kjumper@eacc.edu, or 870-633-4480 ext. 225; or Mr. Jerry Stegall, Assistant Director of Financial Aid, jstegall@eacc.edu, ext. 302. Their offices are located in the Betty Jo Hodges Building. Students should be aware that refund checks will be sent via U.S. Mail, and they should make sure that the address listed in their My EACC portal is correct.

Can I request a Zoom or virtual meeting with my advisor or about financial aid?

Yes! We would love to meet with you virtually. Please contact Mr. Errin James for assistance: ejames@eacc.edu or 870-633-4480 ext. 252, or you may email Care@eacc.edu

Am I required to wear a mask in class? What if I am 6 feet apart?

Yes! ADH advises that students should wear a face covering at all times. Maintaining 6 feet of distance AND wearing a face covering is one of the best ways to keep you and our campus community as safe as possible, and to help ensure that we will be able to continue to provide on-campus instruction. However, **no matter what, if you are ill, do not come to campus!** We will work with you on attendance.

Questions? Email Care@eacc.edu with any question at any time! We are listening, and we want to assist you. Our only goal is to help you reach yours.



Stop the Spread of COVID-19



How long should quarantine or isolation last?

QUARANTINE

For people exposed to a person who tested positive for COVID-19

14 days after last exposure, IF no symptoms have developed, even if your initial test is negative.

ISOLATION

For people positive for COVID-19 with symptoms who are isolating at home

AT LEAST
24
HOURS since last fever without the use of fever-reducing medications and other symptoms have improved, AND

10 days have passed since symptoms first appeared.

For people positive for COVID-19 with NO symptoms

10 days have passed since the date of the positive COVID-19 diagnostic test with no illness.

For people hospitalized for COVID-19 with severe illness

AT LEAST
24
HOURS since last fever without the use of fever-reducing medications and other symptoms have improved, AND

20 days have passed since symptoms first appeared.