

# Cosmetology instructor

East Arkansas Community College is accepting applications for a full-time Cosmetology instructor.

Minimum Requirements: Technical Certificate and current cosmetology Instructors license from the State of Arkansas with two (2) years of successful experience in a salon as a cosmetologist.

Preferred Qualities: Associate Degree and Demonstrated growth through four (4) years of experience in a successful salon. Prior teaching experience desired. Demonstrated professional demeanor, positive contributions to a team, and desire for continuous improvement.

Responsibilities:

- Continually ensure that all requirements of the Arkansas State Board of Health are met.
- Maintain a professional demeanor with all students, clientele, coworkers, and community members.
- Provide excellent classroom and lab instruction in modern salon practices through positive and inspiring learning experiences for all
- Prepare detailed lesson plans and laboratory demonstrations for all units of instruction.
- Recommend changes in the curriculum to maintain a current program.
- Monitor the progress for each student in the program.
- Update and continually improve your own teaching techniques and cosmetology skills.
- Prepare and grade examinations based upon course objectives, publish lesson schedule, and return all assignments in a timely manner.
- Implement evaluation for outcomes assessment and achieve established results while maintaining college standards of student satisfaction.
- Work creatively in all classes, encourage students, and maintain satisfactory retention.
- Begin and end each class at the designated times, providing a full period of instruction.
- Accurately maintain attendance records in accordance with the Attendance Policy, submit class roster daily, maintain a separate record of attendance and grades that is clearly labeled and turned in at the end of the term.
- Attend faculty meetings, in-service meetings, and other college events as required by the College.
- Supervise all laboratory experience and maintain a clean and safe instructional environment.
- Maintain proper inventory of all equipment and tools assigned to the program.
- Maintain an active advisory committee which meets twice a year, minimally and develop a good rapport with potential employers.
- Take an active role in the advisement and counseling of students. ● Assist students to find employment in an occupation related to training.
- Serve on various faculty committees.
- Contribute to the overall mission of the College by performing other duties and responsibilities as assigned.

Please submit an EACC application, resume, and certificates of certification to EACC Human Resources Office @ 1700 Newcastle Road, Forrest City, AR 72335, or online @ [www.eacc.edu](http://www.eacc.edu). Review of applications will begin immediately and continue until position is filled.