

Available Position
Maintenance Assistant

East Arkansas Community College is seeking applications for a Maintenance Assistant. The job description includes performing grounds maintenance by mowing, edging, weeding, and trimming lawns and bushes, collect and remove trash from lawn, operate light to medium lawn equipment, assist with work orders for special events and exhibits, inspect tools and equipment, perform minor equipment and vehicle repairs, service vehicles, and perform minor carpentry duties.

Educational requirement: The formal education equivalent of a high school diploma: plus one year of experience in grounds keeping and/or maintaining lawn-care equipment.

Experience requirement: Knowledge of methods and practices in skilled and unskilled trades. Ability to operate and perform routine maintenance on various types of grounds keeping, tools and equipment. Ability to receive, assign, and coordinate work activities. Must possess a valid Arkansas Driver's License.

Please submit an EACC application (www.eacc.edu) to EACC Personnel Office, 1700 Newcastle Road, Forrest City AR 72335. Review of applications will begin immediately and continue until the position is filled.

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