



ADMISSIONS, REGISTRATION, AND RECORDS

East Arkansas Community College has an open door policy for general admission and offers equal educational opportunity to all persons without regard to race, sex, creed, color, national origin, age, marital status, or disability. An application for admission can be found at www.eacc.edu. Contact the Office of Admissions and Records in the Hodges Student Services Complex for assistance.

Students are not considered fully admitted until all admissions documents have been submitted and approved by the Registrar. It is highly recommended that students submit an application and all required admissions documents before the registration period begins. Applications not submitted in a timely manner may delay a student's registration.

Certain programs have special admission requirements in addition to the admission requirements for the College. These special requirements will be listed with the Courses of Study, where appropriate. Admission restrictions may also be applied in instances of statutory requirements.

Admission Categories

1. First College Admission

Any applicant who has no previous college enrollment and who is a graduate of an accredited high school or who has a GED equivalency certificate may be admitted as a freshman. An official transcript showing the date of graduation of all high school work completed or a copy of the GED certificate must be submitted to the Admission office at EACC.

2. Readmission

Students previously enrolled at EACC who have been out of school for two years should file a readmit application. Official transcripts should be provided for all institutions attended since the previous EACC enrollment.

3. Unconditional/Conditional Admission

A. Unconditional - Beginning in May 2002, high school graduates completing the core curriculum with a minimum cumulative grade point average of 2.0 on a 4.0 scale will be admitted unconditionally.

B. Conditional - Students whose expected date of graduation falls on or after May 2002, and do not meet the criteria described above will be admitted conditionally.

4. Transfer Students

A. Permanent Transfer Status

Students previously enrolled in other post-secondary institutions and seeking to enroll as a degree seeking student at EACC must complete an application for admission and provide either an official high school transcript or an official transcript from the most recently attended post-secondary institution before or at the time of registration for classes. Grades earned in transfer courses are considered in calculating students' grade point averages at EACC. Grades of "D" or better will transfer to EACC, and not more than 25 percent of the credit hours may carry the "D" grade; however "D" grades transferred into EACC may not apply toward certain degree programs.

B. Transient Transfer Status

Students maintaining primary enrollment at another post-secondary institution must complete an application for admission before or at the time of registration for classes.

5. High School Student Enrollment

Students in grades 9 through 12 may enroll in 1000- or 2000-level courses with a completed concurrent enrollment form which includes their principal/designee's signature, a parent or guardian's signature and the student's signature. The concurrent enrollment form must be submitted at the time of application. For subsequent semesters, the concurrent enrollment form must be presented at the time of registration.

High school students must be tested (ACT or ACCUPLACER) prior to enrollment in college English, mathematics, and/or general education courses, test scores for high school students must be reported prior to or at the time of enrollment in the appropriate disciplines. Students should submit a copy of their high school transcript at the time of registration.

A. Concurrent Enrollment/Credit

Concurrent enrollment is the enrollment of a high school student in post secondary education for high school credit and college-level credit.

B. Dual Enrollment

Dual enrollment is the enrollment of a high school student in post secondary education for college-level credit exclusively.

C. Enrollment in Developmental Courses

Students in grade 12 may enroll in developmental (0000 level) courses with appropriate placement scores (ACT or other ADHE-approved placement test) and a recommendation from the principal/designee. Successful completion of developmental education courses does

not guarantee college-level placement or placement in to credit-bearing courses at another Arkansas college or university, unless there is a written/signed college course placement agreement with the other Arkansas college or university.

6. Special Student Status

An application is required but no other documents must be submitted unless a student desires to take more than 12 hours of course work or take a mathematics or English course. Placement tests are required before enrolling in a college-level mathematics or English composition course. After completing a total of 12 hours, the student's admission status will be reviewed. Special Students are not eligible for financial aid. The following are eligible for Special Student Status:

- A. Adults who have previously completed a college degree and do not wish to pursue a degree at EACC.
- B. Persons who wish to enroll for self-interest or skill improvement.

Immunization Requirements

Students taking at least one on-campus class must provide proof of immunization against measles, rubella, and mumps at the time of application. The immunization record must be signed by a licensed medical doctor or authorized health official, and the month and year must be noted. The date must also be AFTER the student's first birthday and must be after 1-1-68. Records before 1-1-68 are not valid. State law mandates that proof of immunization be submitted within 30 days of enrollment.

Documents accepted in lieu of immunization include the following:

- A. a copy of a positive laboratory test for immunity to measles and rubella certified by a medical doctor.
- B. a certificate, approved by the Director of the Arkansas Department of Health, signed by a medical doctor licensed by the state of Arkansas, stating that the vaccine would be detrimental to the health of the student.
- C. a notarized form, approved by the Arkansas Department of Health, completed by an official of a recognized church or denomination, stating specifically that immunizations conflict with the tenets and practices of the church of which the student is a member.

Advisement and Placement

The Arkansas State Legislature established in Section 19 of Act 1052 of 1987 a testing and evaluation program for all degree-seeking students in the state. The mandate for that program was renewed under the provisions of ACT 1011 of 1991. The Arkansas Department of Higher Education followed the established guidelines and issued cutoff scores for student placement in college-level or preparatory-level courses in mathematics, English composition, and reading skills. Placement is determined by scores earned on the ACT (American College Test) and the ACCUPLACER placement test.

New students should submit scores from one of the required placement tests at the time of application. New students who do not have test scores at the time of application will be scheduled to take the ACCUPLACER test prior to registration. There is no fee charged for the test. Prospective students must call the Hodges Student Services Complex to schedule an appointment when application to the college has been made.

New students transferring to EACC from an accredited two- or four-year institution must submit an official transcript which shows successful completion of or official withdrawal from college-level English and mathematics courses to be exempted from testing.

More information about course placement may be found on the EACC course placement rules and procedures section of the catalog and on the placement test score table.

Admission of International Students

EACC is authorized under federal law to enroll non-immigrant alien students on "F-1" student visas. Citizens of foreign countries who wish to attend EACC should request admission information from the Office of Admission and Registration. Appropriate forms and instructions will be mailed on request. The application for admission should be completed and returned at least six months prior to the beginning of the semester of enrollment. All supporting documentation must be received at least three months prior to the beginning of the semester of enrollment. The applicant will be mailed a notification of acceptance or rejection of the application.

International applicants must:

1. Submit a completed application for admission and pay \$25 application processing fee.
2. Certified copies of all the student's academic records, with English translation of these documents, must accompany the application. The applicant's academic background must be at least equivalent to U.S. high school graduation.
3. If the applicant's native language is other than English, an official transcript of the score for the Test of English as a Foreign Language (TOEFL) must be submitted from Educational Testing Service, Princeton, New Jersey 08540. This test may be taken at various test centers throughout the world, but it is the applicant's responsibility to obtain the necessary information and application forms, and to arrange to take the test by a date which will ensure that the results are reported to EACC by the required deadlines. EACC requires a minimum score of 500 on the TOEFL (a minimum of 173 on the computerized TOEFL).
4. a. The applicant must submit a certified statement from a U.S. bank or other reliable certifying institution (acceptable to EACC), certifying that the applicant has on deposit a minimum of \$12,590 for each academic year of planned attendance.

No EACC funds are available for financial aid to students who are not U.S. citizens.

- b. In the event that the student is being sponsored by another person, institution or agency, the sponsor shall deposit funds in escrow with EACC sufficient to cover the costs of books, tuition, and fees for each year of attendance and provide certification as described in 4a for the remainder of the funds necessary for living expenses.
5. An international applicant must be in good physical health, as certified by a licensed physician. An international applicant must purchase health insurance and present evidence of this before enrollment. Such proof must be presented each semester.
6. EACC's academic requirements for admission must be met, and all documents related to academic records, financial ability, competency in the English language, and physical health must be received before eligibility for admission can be determined. Form I-20A, "Certificate of Eligibility for Non-Immigrant F-1 Student Status" will be issued only after eligibility for admission has been established.
7. International applicants who are seeking admission as transfers from another college or university in the U.S. must also submit to EACC a Form I-20AB, or other appropriate form, which must be approved by the U.S. Department of Justice, Immigration, and Naturalization Service. Transfer students must be in good standing at the institution from which they are transferring, and must have a minimum grade point average of 2.00.
8. It is the responsibility of the international student to become familiar with the regulations of the immigration and Naturalization Service and to assume responsibility for complying with these regulations.
9. EACC does not provide:
 - a. Student housing (dormitories are not available).
 - b. Transportation to and from the college.

General Admission Procedures

1. Submit a formal Application for Admission.
2. Submit an official high school transcript or proof of GED certificate.
3. Submit proof of immunization.
4. Comply with Assessment Testing and Placement requirements.
5. If college transfer, submit an official high school transcript or official transcript from the most recently attended post-secondary institution.

Social Security Number

Each student is required to have a Social Security number. It is the student's responsibility to submit the correct number on the application for admission and on all financial aid papers. To submit an incorrect number could delay financial aid awards or cause incorrect enrollment in classes.

Transfer Policy

Students transferring to EACC from another institution should request official transcripts of their academic records to be sent directly to the Office of Admission and Registration. The registration process is not considered complete until one of the required official transcripts listed under General Admission Procedures is submitted.

Credit accepted for transfer must have been earned at an accredited college or university. Transfer credit will be accepted for satisfactorily completed college-level courses for which EACC offers equivalent courses. Transfer courses for which EACC offers no equivalent courses will be evaluated for possible general elective credit. Transcripts from non-accredited colleges will be evaluated on the same basis as that employed by the state university of the state in which the transfer college is located. It is highly recommended that college catalogs with descriptions of courses being transferred from out-of-state schools or earlier than five previous years be submitted along with the transcript. This will allow a more knowledgeable evaluation of the courses.

Students must be in good academic standing at the last institution attended. Entering transfer students must have a cumulative grade point average, which falls within EACC's guidelines for good academic standing. Students on academic suspension from another institution will be eligible for admission only after having remained out of school for one semester (not including a summer term) or being eligible to return to the previous institution.

Transfer credit will only be evaluated and added to a permanent record for those students who are currently enrolled as a degree-seeking candidate at EACC. Grades earned in transfer courses are considered in calculating students' grade point averages at EACC. Grades of "D" or better will transfer to EACC, and not more than 25 percent of the credit hours may carry the "D" grade; however "D" grades transferred into EACC may not apply toward certain degree programs.

Vocational or technically oriented courses will be accepted when directly related to a particular Applied Science program at EACC and will be applicable only toward the appropriate Associate of Applied Science degree.

Transferability of Courses

Statewide Articulation Agreement

Arkansas Act 98 of 1989 provides that the State Board of Higher Education "shall establish in consultation with the colleges and universities a minimum core of courses which shall apply toward the general education core curriculum requirements for baccalaureate degrees at state supported institutions of higher education and which shall be fully transferable between state institutions."

The Arkansas Course Transfer System

(ACTS) contains information about the transferability of courses within Arkansas public colleges and universities. Students are guaranteed the transfer of applicable credits and the equitable treatment in the application of credits for the admissions and degree requirements. Course transferability is not guaranteed for courses listed in ACTS as “No Comparable Course.” Additionally, courses with a grade of “D” frequently do not transfer and institutional policies may vary. ACTS may be accessed on the Internet by going to the ADHE website and selecting Course Transfer (www.adhe.edu).

Requesting a Transcript

The Family Educational Rights and Privacy Act of 1974 requires that all transcript requests be in writing, signed and dated by the person to whom the record belongs. You can assist us in giving speedy accurate service by providing complete information.

Transcript request forms are available in the Hodges Student Services Complex and at the College’s website: <https://www.eacc.edu/student-forms>

Students may also obtain a transcript by mailing or faxing (870) 633-3840 a written request that contains the following:

- **FULL NAME** as it appears on your record. Please include your maiden name, if married, or any other name used while enrolled at the college.
 - **SOCIAL SECURITY NUMBER**
 - **LAST TERM ATTENDED (approximate)**
 - **ADDRESS** to which the transcript is to be mailed.
 - Your **RETURN ADDRESS** and **PHONE NUMBER**
- After signing and dating your request, send it to:
Office of Admission and Registration
East Arkansas Community College
1700 Newcastle Road
Forrest City AR 72335-2204

All copies issued are official. If copies are mailed to students, the transcript will be stamped, “Issued to Student.” Students should note that most institutions prefer the copy be mailed directly to their office. You should check with the receiving institution before requesting a transcript. Transcript requests are generally processed within 36 hours of receipt. Additionally, transcripts can be sent electronically to those schools participating in EDI/SPEEDE electronic transcript processing.

College policy prohibits issuing transcripts to any student indebted to the college (including overdue books and unpaid library fees).

Residency Determination/Fee Assessment

Residency is determined at the time of application. Students are classified for fee assessment purposes on the basis of their legal residence (or that of their parents, if minor). No student shall be classified as an in-county or in-state student for fee purposes unless he or she is a bona fide legal resident of Arkansas and has resided in this county or state in that status for at least six consecutive months prior to the beginning of the term/semester for which the fees are to be paid.

All residency determinations are made by the Registrar and are based on regulations 6A-8.61 and guidelines of the Arkansas Department of Higher Education. Complete guidelines concerning residency determination are on file in the Office of Admission and Registration and are available for review upon request. Changes of residency or appeals should be requested before registration of a particular semester. After registration, residency status will be changed for a future semester only. A written request and official documents showing legal residency are required in order to change a residency status.

Academic Records Privacy Rights

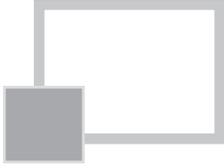
A student’s academic record is confidential and will not be released to unauthorized persons without written approval from the student. The following items are considered public information and may be made available upon inquiry unless the student requests non-disclosure for the enrollment period: name, address, phone number, place and date of birth, academic major, full or part-time status, academic and non-academic honors, other academic institutions attended, degree obtained and date conferred, campus activities, leadership positions, and dates of attendance and other similar information.

Requests for non-disclosure are effective only for the enrollment period in which the request is submitted. Students must file a new request at the beginning of each enrollment period for which non-disclosure is desired.

EACC complies fully with the Family Educational Rights and Privacy Act of 1974 which was designated to protect the privacy of education records, to establish the right of students to inspect and review their education records, and to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings.

Students also have the right to file complaints with The Family Education Rights and Privacy Act (FERPA) office concerning alleged failures by the institution to comply with the Act. Questions concerning FERPA may be directed to the Office of Admission and Records.

Office of Admission and Records
East Arkansas Community College
1700 Newcastle Road
Forrest City, AR 72335-2204
(870) 633-4480, ext. 300



STUDENT SERVICES

Student Services personnel are committed to providing opportunities for each individual student's total educational development. Specific student services are integrated with the instructional program of the college to address individual needs for educational, personal, social, cultural and career development.

Counseling

Individuals may find counseling services helpful as they make decisions and formulate plans in various phases of their academic career. EACC honors the value and dignity of each individual; therefore, counseling is provided to help each student realize his or her full potential. Counselors can assist students in selecting courses of study, determining transferability of courses and career planning. Counselors can assist with the transition to independence and challenges in balancing academic and personal commitments. Assistance is provided by the counseling staff in the following areas:

1. Academic advising to develop and clarify educational plans and make appropriate course choices.
2. Confidential counseling sessions to assist students in managing the academic environment and dealing with issues which can hinder student success.
3. Career counseling to explore possible career directions, occupational information, and self-appraisal of interest, personality and abilities. The Career Resource Center houses reference materials such as books, videos, and up-to-date job listings to assist individuals in career preparation and job placements. College catalogs from various colleges and universities are also available for students who are planning to transfer from EACC. Computer programs such as the O*NET are available to students to assist with career exploration. These services are located in the Student Services Complex.

EACC strives to meet various needs of students through counseling and referrals when appropriate. Legal concerns, medical issues, mental health issues, and suicide prevention services are offered to students if needed.

Testing

EACC serves as a testing center for the administration of the following examinations:

CLEP: The College Level Examination Program is designed for students who possess knowledge for certain college-level courses. These exams assess knowledge of fundamental facts and concepts, perceptions of relationships and understanding of principles. EACC awards up to 12 semester hours through CLEP. A maximum of 12 semester hours of college credit can be awarded through examination, experience or a combination of the two.

Distance Learning/Online Testing: The testing center also administers final exams for the convenience of students taking correspondence and/or Internet courses from other institutions.

American Allied Health (AAH): The American Allied Health exam is a national certification examination for Medical Assistant (RMA, \$110) and Medical Coding and Billing Specialist (MCBS, \$105). This exam is offered in the classroom setting only.

Wonderlic Scholastic Level Exam (SLE): The Wonderlic is a test of general cognitive ability administered to students eligible for the Licensed Practical Nursing program. This exam is offered in a classroom setting only.

Placement Testing

In compliance with ACT 1052 and renewed ACT 1011, EACC will utilize the ACT or ACCUPLACER standardized test batteries for placement into English, Reading, and Mathematics. The student is responsible for providing documentation of appropriate test scores not taken at EACC. Please contact the Coordinator of Testing for current placement test scores at 870-633-4480, ext. 301 or 302.

The following guidelines are applicable to Arkansas Code § 6.61.110 and the placement testing process at EACC:

1. All first time entering college freshmen who have not taken the ACT or ACCUPLACER.
2. Any students interested in taking English, reading or mathematics courses.
3. Transfer students who have not taken an English, Reading, or Mathematics course at their previous institution.

EAST ARKANSAS COMMUNITY COLLEGE

Course Placement Rules and Procedures

Course placement is mandatory. Proper course placement prepares students for successful completion of college coursework. Course sequences are designed to allow students to achieve their full potential. Students are required to enroll in the courses specified on the placement test score table. However, students may retake a placement test if they feel their scores do not accurately reflect their current knowledge and abilities.

Test scores used for placement must be no older than five years. Students with test scores more than five years old must retake a placement test. Students must successfully complete both MTH 1073 and MTH 1093 within five years or must take a placement test. Students must successfully complete LAN 0966 within five years or take a placement test.

EDN 1023 Keys to College Success is mandatory for all students required to enroll in any one of the following courses: LAN 0966, LAN 0973, MTH 1073, or MTH 1093.

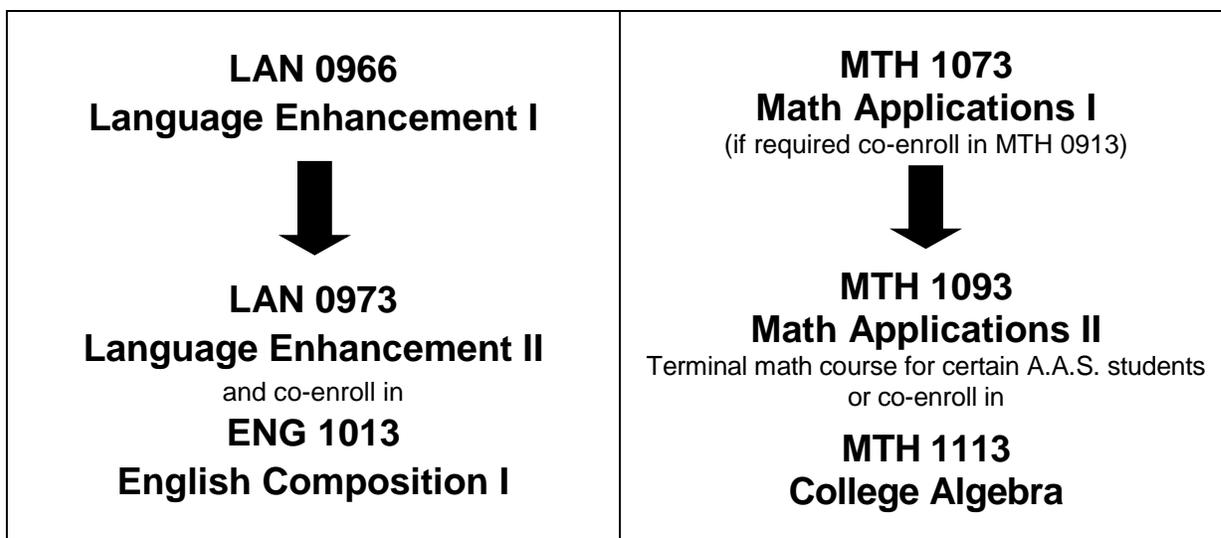
Placement into higher level mathematics courses is contingent upon appropriate placement test scores that may not be included on the placement test score table.

Since LAN 0973 and ENG 1013 are co-requisites, they must be taken together. LAN 0973 cannot be taken by itself. A student must earn a satisfactory grade in both courses during the same semester, or must repeat both courses. A student who wishes to withdraw from one course must withdraw from both.

MTH 0913 will be taken simultaneously with MTH 1073. Students cannot withdraw from MTH 0913 without withdrawing from MTH 1073. MTH 1093 will be taken simultaneously with MTH 1113 unless the degree of study requires MTH 1093 only. Students cannot withdraw from MTH 1093 without withdrawing from MTH 1113.

Students are responsible for consulting course descriptions in the catalog for information about prerequisites and other course requirements.

Illustration of Course Sequences



EAST ARKANSAS COMMUNITY COLLEGE

Placement Test Score Table

ENGLISH AND READING SCORES		
Test scores must be met in <u>both</u> English and Reading in order to enroll in LAN 0973 or ENG 1013.		
COURSE	ACCUPLACER	ACT
LAN 0966 Language Enhancement I	English: 60 or below Reading: 69 or below	English: 15 or below Reading: 15 or below
LAN 0973 Language Enhancement II (co-enroll in ENG 1013)	English: 61-84 Reading: 70-79	English: 16-18 Reading: 16-18
ENG 1013 English Composition I (no LAN required)	English: 85 or above Reading: 80 or above	English: 19 or above Reading: 19 or above
MATH SCORES		
COURSE	ACCUPLACER Algebra Test	ACT Math Test
MTH 0973 Introductory Math (co-enroll in MTH 1073)	30 or below	14 or below
MTH 1073 Math Applications I	31-65	15-16
BUS 1023 Business Math	66-79	17-18
MTH 1093 Math Applications II (co-enroll in MTH 1113 if required)	66-79	17-18
MTH 1113 College Algebra	80 or above	19 or above

Test scores used for placement must be no older than five years. Students with test scores older than five years must retake a placement test. *Rev. 7/13/2016*

Student Advisory System

Students are assigned advisors who will assist them in choosing and planning educational programs suited to their individual needs. Various placement tests are given to assist students in planning their educational programs. As of Fall 1988, all degree-seeking students must take placement tests and be placed into courses according to their test scores. The advisor confers with the student during registration, at regular intervals during the semester, and whenever assistance is needed.

Student Support Services

Student Support Services is a federally-funded TRIO program for students with academic needs who have the potential to successfully complete an educational program at EACC. These students must also meet certain guidelines described by the Department of Education. The overall objective of the program is to assist first generation, low income and/or disabled students so that they are able to graduate from EACC and transfer to a four-year school if they desire. Student Support Services offers assistance through tutorial sessions, mentoring, open labs and the transfer initiative. Workshops and seminars are also provided. Students who need academic assistance may apply in the Student Services Complex.

Veterans Educational Benefits

EACC is approved to provide assistance to veterans and veterans' beneficiaries. Veterans, their dependents, and others entitled to educational assistance payments from the Veteran's Administration. Contact the Veterans Certifying Official in the Student Services Complex at (870) 633-4480, ext. 304 for detailed information and application forms.

Veterans should complete the online benefit application process for a VA determination of eligibility for veterans' education benefits. The online application may be found at <http://vabenefits.vba.va.gov/vonapp/main.asp>.

Disability Accommodations

EACC fully recognizes all provisions of the Americans with Disabilities Act of 1991 and Section 504 of the Rehabilitation Act of 1973 and prohibits discrimination based upon disabilities. To ensure timely accommodations, students should complete a Disability Services Request form at least two weeks prior to the start of classes so that appropriate accommodations can be made. Documentation from a qualified professional is required. For assistance, please contact the Coordinator for Disability Services at (870) 633-4480, ext. 304.

Student Activities

The East Arkansas Community College staff believes that activities outside the classroom enrich, supplement and support classroom learning. These activities offer opportunities for social growth and for the development of values, appreciations and insights. The student activities staff works with students, faculty, and staff to bring about an activity program appropriate to the students' needs. The staff seeks to provide an environment in which students may become self-disciplined, self-reliant and socially sensitive individuals.

The purpose of the East Arkansas Community College's student organizations is to provide educational, social, cultural and recreational programs for the benefit of the college's community and to help develop sound student leadership through the planning and execution of these programs.

The Learning Center

The EACC Learning Center, located in the Student Services Complex, provides services and resources to all East Arkansas Community College students. The Learning Center is equipped with up-to-date computers, and printers. The Learning Center is staffed by experienced tutors. The purpose of The Learning Center is to provide tutorial assistance to any student, in any class, who needs help with an assignment or challenging objective. A scheduled appointment is not needed, and there is no charge to the student. **The hours of operation will be posted.**

Library/Learning Resource Center

The Library is located in the Learning Resource Center and houses a wide variety of information resources. With extended hours, a helpful and friendly staff provides a balanced learning atmosphere needed in a college environment. Fifteen patron accessible computers allow access to peer-reviewed journals, an online encyclopedia, word processing programs, and other software. A collection greater than 30,000 volumes is available to support instruction on campus. The collection can be accessed using two dedicated terminals in the Library as well as from off-campus using the College website. The in-house collection also includes a number of magazines and newspapers, newly released fiction titles, and faculty reserved materials.

Coin-operated copiers are available for student use. A multi-media computer lab is located in the Library for instruction of specialized computer programs. A scantron machine is available to faculty for grading tests. ID's of students, faculty, staff and the public are issued in the Library and are needed to borrow books, to attend events on campus and to obtain parking permits. The facility opens before classes begin in the morning and extends until most classes are over at night to accommodate the needs of students. Hours of operation are posted on the Library's entrance.

Arkansas Career Pathways Program

The Arkansas Career Pathways Program at East Arkansas Community College is an educational and financial assistance program that offers students supportive services and financial assistance for career training. This federally and state funded program offers college classes to parents who meet established eligibility guidelines.

Career Pathways may be able to help eligible students overcome barriers that have kept them from getting the training and education needed for employment. Program benefits include: educational assistance, academic employability training, transportation assistance, daycare assistance, tuition assistance, academic and career counseling. Students receive a wide range of support services including program orientation, academic and technical classes, and assistance with job placement and retention. For more information about the Arkansas Career Pathways Program call 870-633-4480 ext. 358 or 371.

Computer Education Center

Opened for classes in August 1994, this impressive, fourteen-thousand-square-foot facility houses ten classrooms, staff offices, a large front desk area, an open computer lab, a work room for equipment maintenance, and storage space.

The CEC is open to all registered students for independent study and is home base for all campus computer services.

The hours of operation will be posted.

Student Handbook

The EACC Student Handbook is included at the back of this catalog. It is each student's responsibility to be knowledgeable of the intent, spirit, and contents of the Handbook.

Student Conduct Policy

East Arkansas Community College has a policy of low tolerance for student misconduct involving disorderly, lewd, indecent or obscene conduct, or lewd or indecent language, including profanity (cursing) on campus and at any college-sponsored event. College discipline shall be applied to any student's misconduct that adversely affects the College community's pursuit of its educational objectives. For policies and procedures, please consult the EACC Student Handbook located at the back of this catalog.

Campus Security Act and Student Right-to-Know

In compliance with the Crime Awareness and Campus Security Act of 1990 (Title II of Public Law 101-542, as amended), and the Campus SaVE Act 2013, EACC collects and publishes campus crime statistics. This campus security report is available in the office of the Vice President for Student Affairs and the Student Services Complex, the EACC website, and during New Student Orientation.

Campus Security

Professional security officers patrol the campus for violations of the law and college policies as well as other activities which conflict with the interests of EACC. Students are encouraged to report crimes or suspicious activities promptly to the Campus Security Officer or to the Vice President for Student Affairs between the hours of 8:00 AM and 4:30 PM. In the evenings between the hours of 4:30 and 5:30 PM, individuals may file incident reports in the Student Services Complex or with the Campus Security Officer on duty. Assistance will be provided or local law enforcement authorities will be contacted if necessary or requested.

Student Health Insurance

It is the responsibility of the student to obtain health insurance. With the passing of the Affordable Care Act, younger adults may continue on their parent's insurance plan until age 26 or can acquire insurance through the Health Insurance Marketplace at <https://www.healthcare.gov>.

An international applicant must purchase health insurance and present evidence of this before enrollment. Such proof must be presented each semester.

Parking and Traffic Regulations

Parking permits are issued in the Office of Student Activities located in the Student Center. The first permit is free; all subsequent permits cost \$5.00. Permits are required for all vehicles parked on campus by students and faculty/staff.

Students will park in the north or west lots; visitors, faculty, and staff are to use the staff lot. Visitors should register in the Administration Building upon coming to the campus. Illegally parked cars may be charged \$5 for no stickers and up to \$25 for other parking violations. Fines are to be paid in the Student Center at the Cashier's window. Student grades will be held at the end of the semester for students who have not paid their fines. Appeals may be made to the Vice President for Finance & Administration. Repeated violations of the parking policy may result in the illegally parked car being towed away at the owner's expense.